# TOWNSHIP COMMITTEE MEETING MINUTES Tuesday, November 12, 2024 Town Hall – 7:00 PM

Mayor Gadd called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk, Lisa H. Hand read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2024. All the above posting, filing & mailing have taken place on November 7, 2024.

### Roll Call:

Present: Mayor Gadd, Deputy Mayor James and Committeeman Lewis.

Professionals: Thomas Coleman, Esq.; Engineer, Kevin Dixon; Township Clerk, Lisa H. Hand; Deputy Township Clerk Karen A. Bacon.

### **APPROVAL OF MINUTES**

October 1, 2024 – Regular Minutes

Motion made by Committeeman Lewis, seconded by Deputy Mayor James the above Minutes were approved:

Roll Call: Lewis, Gadd, James Ayes: 3 Nays: 0

### **DISCUSSION OF BEST PRACTICES**

Our score was 41 – no aid withholding

### **RESOLUTIONS**

Resolution #2024-65 – Transfer of Funds

Motion made by Deputy Mayor James, seconded by Committeeman Lewis the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-66 – Cancellation of Checks

Motion made by Committeeman Lewis, seconded by Deputy Mayor James the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-67 – Authorizing Tax Collector to Substitute Up to Two (2) Mailings in Lieu of Advertisements for the Tax Sale

Motion made by Deputy Mayor James, seconded by Committeeman Lewis the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-68 – Award Contract for Postage Machine

Motion made by Committeeman Lewis, seconded by Deputy Mayor James the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-61 – Award Contract Website

Motion made by Deputy Mayor James, seconded by Committeeman Lewis the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-70 – Refund Parade Permit – Meteor Motorcycle Club

Motion made by Committeeman Lewis, seconded by Deputy Mayor James the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-71 – Authorize Plans, Specifications & Publicly Bid Project-Phase III Old Church Rd Motion made by Deputy Mayor James, seconded by Committeeman Lewis the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Resolution #2024-72 – Requesting an Extension for the Grant for Phase III Old Church Road Project Motion made by Committeeman Lewis, seconded by Deputy Mayor James the above Resolution was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

## **PARADE PERMITS**

Pine Barons Enduro Riders Clock Run – 11/24/2024 - #2024-07

Motion made by Deputy Mayor James, seconded by Committeeman Lewis the above Parade Permit was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

## JUNKYARD RENEWAL

Motion made by Committeeman Lewis, seconded by Deputy Mayor James the above Junkyard Renewal was approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

### **PAYMENT OF BILLS**

Deputy Mayor James – we should look into getting solar panels for the Municipal Building. Maybe we should look for a grant.

Motion made by Deputy Mayor James, seconded by Committeeman Lewis the Bills were approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays:

### **REPORTS**

a) **Engineer** – Will be going out to bid on Old Church Road and Godfreys Bridge Road will following that. How are the residents dealing with the detours?

Mayor Gadd – We were not notified that it would be a hard shut down by Atlantic County so there was a confusion. They may finish the project ahead of schedule.

- b) Solicitor We don't need the Executive Session
- c) **CFO** Nothing
- d) **Township Clerk** Day to Day Operations; Taking reservation for Senior Luncheon; Doing inspections of the Fire Extinguishers and septic system; Taking delivery of our new copier and setting up for a new postage machine; getting ready and having the General Election. We had 329 voters (registered +/- 579)
- e) **Code Enforcement** Nothing to report
- f) **OEM** Nothing to report

Mayor Gadd – David, was the mechanic able to fix the machine?

David Simpson – Yes, and we are working on getting it fixed further.

g) Township Committee –

Committeeman Lewis – Public Works Report & Day Operations

**Deputy Mayor James** – Thank you Karen for being here on Election Day. I hear that the League opposes the ordinance on cutting of trees?

Solicitor Coleman explained the ordinance and the DEP is trying to roll-back the regulations.

Deputy Mayor James – There is excessive traffic on River Road in Lower Bank and when is the 2 mile road going to be paved.

Mayor Gadd – I spoke with the County and they said early 2025.

Engineer Dixon – I'll look into this.

**Mayor Gadd** –.Thank you Karen for all your help on Election Day and Thank you residents for voting. The Recycling Bin at the Municipal Yard hasn't been emptied, so I called and they will take care of it. We received a complaint regarding a property on Island Road, the DCA was out there for inspection, the electric is still on, but they couldn't gain access.

Robert Henchy – The property is being sold.

Mayor Gadd – the speeding issue in Lower Bank, I have contacted the State Police and I was given the same reason I have always been given, no manpower. The radar signs will be going back up. The Burlington County Sheriff's Department has been here a lot. According to the Court Administrator: August 2024 - 310 were stopped and 172 summons were issued. The Sheriff's Department was here for Country Living and Cranberry as a courtesy for us. Trying to compile stats from the State Police. The Flag Retirement Ceremony was postponed due to the dry weather. In October I attended the Quilts of Valor ceremony to David Simpson. There is a problem with feral cats in Lower Bank, I have called Animal Control and they are trapping them and if they are fixed, they will be released.

Deputy Mayor James – Barry is there an update on the tower?

David Simpson – We had a meeting last might and the power line is up, no information on carriers.

Deputy Mayor James – Are they going to tie into that one pole on my property?

David Simpson – I didn't hear anything about that.

Mayor Gadd – The discussion of a tree on Township property at the last meeting, it looks like its on the Fire Company property.

Mayor Gadd – Regarding the well at the Municipal Yard, there are questions that the Pinelands are asking, an application to install.

Engineer Dixon – I don't know, but will check it out.

### **PUBLIC COMMENT** (Please state your name & address for the record)

Mayor Gadd opened the meeting for Public Comments.

There were no public comments.

Mayor Gadd closed the Public Comments.

# Resolution #2024-69 - Executive Session - Litigation - NOT NEEDED

Motion made by Deputy Mayor James, seconded by Committeeman Lewis the above Resolution was not approved:

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

### **ADJOURNMENT:**

Motion made by Deputy Mayor James, seconded by Committeeman Lewis to adjourn at 7:50 PM.

Roll Call: Lewis, James, Gadd Ayes: 3 Nays: 0

Respectfully submitted,

Lisa H. Hand, Township Clerk