REORGANIZATION MEETING MINUTES OF THE TOWNSHIP COMMITTEE

January 1, 2019 * 10:00 A.M.

The Meeting was called for order by Township Clerk, Kathleen D. Hoffman, followed by the Flag Salute.

Oath of Office to C. Leigh Gadd, Jr. – Committeeman was administered by Thomas Coleman, Esq.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2018. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on the 28th day of December, 2018

Roll Call: Mr. Gadd, Mr. Seybold and Mr. Lewis were all present.

Nomination for Mayor: Dudley H. Lewis, Nominated by Committeeman Gadd, seconded Committeeman Seybold. No other nominations, the nominations were closed.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

Nomination for Deputy Mayor: Paul Seybold, Nominated by Committeeman Gadd, seconded Committeeman Lewis. No other nominations, the nominations were closed.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

Oath of Office to Mayor Lewis and Deputy Mayor Seybold was administered by Thomas Coleman, Esq.

Resolutions:

2019-1 – Cash Management Plan

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-2 - Award of Contract - Township Attorney - Thomas J. Coleman, III, Esq.

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-3 – Appointment of Official Newspapers

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-4 – Interest on Taxes

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-5 – Investment of Funds

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-6 – Depository of Funds

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-7 – Temporary Budget Appropriations

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-8 – Award Contract for Township Engineer- Kevin J. Dixon

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-9 - Award Contract for Township Auditor - Holman, Frenia & Allison/Rodney Haines

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-10 – Meeting Notice, Sunshine Notice

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-11 – Assessor Appeals

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-12 – Appointment of Township Prosecutor and Public Defender

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-13 – Reorganization Appointments

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-14 - Appointment of Animal Control - Animal Capture & Control

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-15 – Approving JIF Risk Management

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-16 – Appointing Fund Commissioner and Alternate Fund Commissioner

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-17 – Setting Forth Members of LEPC for 2019

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-18 – Appointing a Public Compliance Officer

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

2019-19 – Zoning Official and Deputy Tax Collector Salary

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and carried the above Resolution was adopted.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

Mayor's Appointment to the Planning/Zoning Board

Class 1 – Mayor – Dudley H. Lewis - 1 year Appointment – 12/31/2019

Class 2 – VACANT – 1 year Appointment – 12/31/2019

Class 3 - C. Leigh Gadd, Jr. -1 year Appointment -12/31/2019

Class 4-Unexpired Term - VACANT- expires 12/31/2020

Alternate #2 – William Schaefer – 2 year Appointment 12/31/2020

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting to the public.

No one from the public wished to be heard, the public portion of the meeting was closed.

Motion to Adjourn the Reorganization Meeting made by Committeeman Gadd, seconded by Deputy Mayor Seybold.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

Respectfully submitted,

Kathleen D. Hoffman, RMC Township Clerk

TOWNSHIP COMMITTEE MEETING MINUTES

Tuesday, January 1, 2019 Town Hall - 10:00 AM

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2018. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on December 28, 2018

Roll Call:

Present: Mayor Lewis, Deputy Mayor Seybold and Committeeman Gadd.

Professionals: Thomas Coleman, Esq.; Township Clerk, Kathleen Hoffman and Deputy Township Clerk Karen A. Bacon.

ORDINANCES

FIRST READING

2019-01 – Amending and Supplementing Chapter 275-66 Fences

Motion made by Committeeman Gadd , seconded by Deputy Mayor Seybold and carried the above Ordinance passes first reading and was forwarded to the Planning Board:

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays:

2019-02 – Food Truck Regulations

Solicitor Coleman reviewed the above Ordinance with the Mayor and Committee.

Committeeman Gadd – Is there a limit at to the number of licenses?

Solicitor Coleman – No, there isn't, but it can be modified.

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and carried the above Ordinance passes first reading and was forwarded to the Planning Board:

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays:

RESOLUTION

2019- 20 - Refund Escrow Funds for Krout-Bauer

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and adopted Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays:

2019- 21 – Reappointment of Certified Financial Officer – Kristen Manning

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and adopted Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays:

2019- 22 – Appointment of Deputy Tax Collector – Kimberly Smith

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and adopted Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays:

REPORTS

- a) **Solicitor** I have nothing to add
- b) **CFO** Not present
- c) **Engineer** I have nothing to add
- d) **Township Clerk** Routine day to day operations of the Township Clerk's Office and submitted monthly reports required.
- e) Code Enforcement Not present
- f) **OEM** Not present
- g) Township Committee –

Committeeman Gadd – Thanked everyone for their support on his election.

Deputy Mayor Seybold – I got the sample of the safety vest and will ask the companies of their opinion. The Road Department has been maintaining the road and stocking salt.

Mayor Lewis – Nothing to add

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting for Public Comments.

Amy Howell -1001 Lower Bank Road - Thank you for introducing the ordinance (Food Truck) and would like to have a summary.

Solicitor Coleman – I'll get you a copy.

Ms. Howell – I'd like to submit a plot plan of the location (plot plan was given to the Clerk) Gary and Michele are thinking of a one way into and out of the property.

Solicitor Coleman – You may have to submit a complete plan, where the truck will be, hours of operation.

Ms. Howell – How do I get a permit?

Solicitor Coleman – It's in the ordinance.

Gary Lubaczewski – River Road – We have been there for the past 20 years, if there is a problem we will fix it, just come to me. The parking for the ramp needs to be monitored and a sticker.

Mayor Lewis – We have stickers to issue to our residents.

Mayor Lewis – We should limit the public comments to three minutes.

Township Clerk Hoffman – You can do this and extend the time, if needed.

Mayor Lewis – There are concerns with traffic issues and crossing the road.

Michele Lubaczewski – Maybe a sign for pedestrians can be put up

Gary Lubaczewski – People speed all the time.

Mayor Lewis – Police will be notified and also the County for the sign.

Ms. Howell – We are willing to make adjustments.

ADJOURNMENT:

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold to adjourn at 10:50 AM.

Roll Call: Gadd, Seybold, Lewis Ayes: 3 Nays: 0

Respectfully submitted, Kathleen D. Hoffman, Township Clerk