## WASHINGTON TOWNSHIP BURLINGTON COUNTY

# TOWNSHIP COMMITTEE MEETING MEETING MINUTES Tuesday October 3, 2017 Town Hall - 7:30 PM

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 13, 2017. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on September 29, 2017

#### **Roll Call:**

Present: Mayor Lewis, Deputy Mayor James and Committeeman Cavileer.

Professionals: Thomas Coleman, Esq.; Engineer Scott Brown; CFO Kristen Manning; Township Clerk, Kathleen D. Hoffman and Deputy Township Clerk Karen A. Bacon.

# **APPROVAL OF MINUTES**

September 5, 2017 – Regular & Executive

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the above Minutes:

Roll Call: Cavileer, James, Lewis: Ayes: 3 Nays: 0

## **ORDINANCE**

First Reading

#### 2017-08 - THE FLOOD DAMAGE PREVENTION ORDINANCE

Solicitor Coleman explained the proposed ordinance. We will need to get clarification before the adoption, as I know you have questions concerning this.

Engineer Brown – We need to adopt this ordinance.

Deputy Mayor James – We need more clarification.

Motion made by Committeeman James, seconded by Committeeman Cavileer

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

### RESOLUTIONS

2017-67 – Resolution Refund of Taxes on Property Owned by Totally Disabled Veteran

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the above Resolution:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-68 – Resolution Authorizing the Sale of Property to State of New Jersey at Block 52.01, Lot 6.01 (2434 Route 563)

Motion made by Committeeman James, seconded by Committeeman Cavileer to approve the above Resolution:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-69 – Resolution Awarding the Renovations to the Municipal Bathrooms w/ Change Order to not add Tile on the floor. (See Resolution # 2017-70)

Engineer Brown - We have talked about eliminating the tiling on the floor of the bathrooms to lower the cost. The change order will be needed to do this.

Committeeman Cavileer – I'd like to do that to get the figure down.

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the above Resolution with the Change Order of eliminating the Tile in the Bathrooms:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

#### PARADE PERMIT

Pine Barons Enduro Riders - #2017-17 – November 26, 2017 – All paper work is in order and in compliance.

Motion of Committeeman James, seconded Committeeman Cavileer to approve the Parade Permit.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

### APPROVAL OF BILLS

Motion to pay the bills by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

### **REPORTS**

a) **Engineer** – Worked on the Bathroom bids; Flood Damage ordinance; Flood Maps are in the Municipal Building; DEP wants to have a meeting with regards to Stormwater

Committeeman Cavileer – The School Bus Driver asked about the work on Turtle Creek Road and how long.

Engineer Brown – About one month

- b) **Solicitor** Contractual matters and revised the FEMA ordinance
- c) **CFO** Daily Operations
- d) **Code Enforcement** Nothing to add.
- e) **Township Clerk** Routine day to day operations of the Township Clerk's Office and submitted monthly reports required.

Committeeman Cavileer – Have we heard from Comcast/Verizon?

Township Clerk Hoffman – I have not heard anything, I'll get in touch with them.

- f) **OEM-BOH** As submitted by Barbara Somes
- g) Township Committee -

**Committeeman Cavileer** – No complaints on Recycling or trash; tomorrow night is the Planning Board Meeting; Larry has mowed an area for the LZ and other areas in the Township. The next area will be Lovers Lane in the site triangle.

**Committeeman James** – Working on the street lights.

**Mayor Lewis** – Nothing to add.

## **<u>PUBLIC COMMENT</u>** (Please state your name & address for the record)

Mayor Lewis opened the meeting for Public Comments.

Barbara Somes – I'd like to you reconsider putting back the tile in the bathrooms. It will make it so much easier to clean. Will we have access to the school for OEM?

Solicitor Coleman – You won't be able to use the school.

Barbara Somes – I would suggest getting a generator for the Senior Center.

Mayor Lewis – We will have to look into this.

Horace Somes – What about the culverts on Turtle Creek Road?

Engineer Brown – Some have been marked.

Horace Somes – Some have and I'll help you, if needed.

Jeannette DePiero = I agree with the tiling in the bathrooms. On Route 651 there is a street light out; I'll get you the number. As a Red Cross Representative, the Senior Center will be fine, but we have to have electric/generator.

Barbara Cavileer – Doesn't this building have a generator?

Mayor Lewis – Yes, but no cooking facilities and this is an OEM headquarters.

Barbara Cavileer – What if we can get these items donated?

Barbara Somes – We try to keep them separate.

Mayor Lewis – How many have we had in the past?

Barbara Somes -5 people and one dog.

Horace Somes – The conference room is very busy when we have an emergency and would be very busy for the evacuated residents.

Committeeman Cavileer - We should address the tile for the bathrooms. I feel with the concerns that were talked about, that we should add it back to the contract.

On motion of Committeeman James, seconded by Committeeman Cavileer and carried to rescind Resolution # 2017-69.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017 – 70 – Resolution Awarding the Renovations to the Municipal Bathrooms

Motion made by Committeeman James, seconded by Committeeman Cavileer to approve the above Resolution:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Mayor Lewis closed the Public Comments portion of the meeting.

# **ADJOURNMENT:**

Motion made by Committeeman James, seconded by Committeeman Cavileer to adjourn.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Respectfully submitted, Kathleen D. Hoffman, RMC, Township Clerk