

**WASHINGTON TOWNSHIP  
BURLINGTON COUNTY**

**TOWNSHIP COMMITTEE MEETING  
MEETING MINUTES  
Tuesday May 9, 2017  
Town Hall - 7:30 PM**

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Deputy Township Clerk read the Sunshine Notice Statement as follows:

**Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 13, 2017. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex. 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All of the above posting, filing and mailing have taken place on the 28<sup>th</sup> day of April, 2017**

**Roll Call:**

Present: Mayor Lewis, Deputy Mayor James and Committeeman Cavileer.  
Professionals: Tom Coleman, Esq.; Engineer Scott Brown; CFO Kristen Manning, Township Clerk, Kathleen D. Hoffman and Deputy Township Clerk Karen A. Bacon.

**APPROVAL OF MINUTES**

April 4, 2017 – Regular

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the above Minutes:

**Roll Call: Cavileer, James, Lewis:**

**Ayes: 3**

**Nays: 0**

**PROCLAMATION**

**Wildfire Community Preparedness Day**

Horace Somes explained the Wildfire Community Preparedness and what the resident can do to protect their property.

Mayor Lewis read the above Proclamation, proclaiming May 6, 2017 as Wildfire Community Preparedness Day.

## **JUNKYARD – GROFF RECYCLING**

Patty Groff – The scale has been removed and everything is cleaned out; new locks were installed and the property is up for sale. What kinds of trees do you want me to plant?

Committeeman Cavileer – What about the pile of dirt?

Mrs. Groff – everything was taken care of.

Township Clerk, Kathleen Hoffman – Have you contacted the Pinelands about the trees?

Deborah Cope – Yes we have and they have given us suggestions. We can go with anything.

Committeeman James – No pines, native trees. I have heard that someone was dumping tires?

Mrs. Groff – No one has dumped anything since I took over again.

Deborah Cope – There is one boat there and we are trying to get rid of it for a reef.

Mrs. Groff turned in an application for a junkyard in the name of Estate of Russell G. Groff. Do I have to come back?

Committeeman James – Code Enforcement will inspect and we will put on the next agenda, June 13, 2017.

## **DISCUSSIONS**

### **- Lance Run Road**

Committeeman Cavileer – I brought a copy of a map and it doesn't have the name Lance Run Road, but Green Bank-Bulltown Road, it is dated 1947.

Mayor Lewis – The map doesn't show the road.

Committeeman Cavileer – The map doesn't show who owns the property along the road.

Committeeman James – We are not going to pave it.

Solicitor Coleman – Do you plow it?

Mayor Lewis – Yes.

Solicitor Coleman – Are you going to recognize the road?

Committeeman James – Yes.

Frank Capella – Lance Run Road goes across my property, but at no time was Lance Run Road running along my property. Lance Run Road is off of Route 563, not Route 542. At the advice of my attorney, I can't discuss this. I can prove what I'm saying, if you want. I've seen the Heffley's and told them that we would work together without the involvement of the Township.

Committeeman James – You have owned it since 1987 and the road wasn't there?

Mr. Capella – No and that is all I'm saying. I played on the driveway when I was little.

Solicitor Coleman – I talked with your attorney and was told that you were willing to work with the Heffley's.

Marie Heffley – This is not a problem with the Heffley's and Capilla's. This is a road and an issue with the Township. There are other families up this lane.

Committeeman Cavileer – I can recall a road being there when I was growing up.

Mr. Capella – It was a driveway, not a road. I will show you where the road is, my attorney has advised me not to discuss this matter. Lance Run never came out to Route 542, it casme out on Route 563.

Committeeman Cavileer – How far is the road off?

Mr. Capella – It is past the Simpkins property. (Mr. Capella left the meeting)

Kathy Heffley – He said he stole a sign and that is against the law.

Marie Heffley – We have been driving up this road and the Township has been taking care of it. When 9-1-1 was needed the road was named. We need this road recognized.

Township Committee agreed.

- **Generac Renewal Contract**

Committeeman James – We don't pay tax, so that will have to be deleted.

On motion of Committeeman James, seconded by Committee Cavileer and carried to pay for the Generac Renewal Contract. (Roll Call Vote: Cavileer, Aye; James, Aye; Lewis, Aye.)

**Solicit Contributions in Public Roadways – Lower Bank Vol. Fire Company**

Mayor Lewis vacated the chair.

On motion of Committeeman Lewis, seconded by Committeeman James and carried to approve the Solicit Contributions in Public Roadways for Lower Bank Vol. Fire Company. (Roll Call Vote: Cavileer, Abstained; James, Abstained; Lewis, Aye.)

**ORDINANCES**

**Second Reading**

**2017-01 – Calendar Year 2017 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank**

Mayor Lewis opened the meeting for a Public Hearing on the above Ordinance.

Lisa Downs asked what this ordinance was.

CFO Kristen Manning explained the ordinance.

Mayor Lewis closed the Public Hearing.

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

**First Reading**

**2017-02 – Establish a Local Wildfire Safety Council**

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

**2017-03 – Adopting a Codification & Revision of Ordinances of the Township of Washington**

Motion made by Committeeman Cavileer, seconded by Committeeman James

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

**2017-04 – Adopting a Codification & Revisions of the Board of Health of the Township of Washington**

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

**2017 MUNICIPAL BUDGET PUBLIC HEARING & ADOPTION**

**Public Hearing** – Mayor Lewis opened the Public Hearing on the 2017 Budget.

Lisa Downs – Can we see the budget?

Township Clerk Hoffman – You can get it 10 days before introduction.

**Resolution # 2017-33 – Resolution 2017 Municipal Budget Adoption**

Motion made by Committeeman Cavileer, seconded by Committeeman James

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

**RESOLUTIONS**

2017 – 34 – Resolution Tax Sale

Motion made by Committeeman Cavileer, seconded by Committeeman James

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

2017 – 35 – Resolution Community Forest Management Plan

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

2017 – 36 – Resolution Cancellation of Municipal Lien

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

2017 – 37 – Resolution Cancellation of Taxes for a Totally Disabled Vet

Motion made by Committeeman Cavileer, seconded by Committeeman James

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

2017 – 38 – Resolution Authorizing Preparation & Submission of Recycling Tonnage Grant

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

2017 – 39 – Resolution Authorizing Execution of Stipulation of Settlement with Verizon of NJ

Motion made by Committeeman James, seconded by Committeeman Cavileer

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

2017 – 40 – Resolution Authorizing a Shared Service Agreement w/Borough of Tuckerton/Vac Truck

Motion made by Committeeman Cavileer, seconded by Committeeman James

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

### **APPROVAL OF PARADE PERMITS**

**Kowboy Korral - #2017-09 – June 10 & 11, 2017 – All paper work is in order and in compliance.**

Committeeman Cavileer – Do they have medical coverage?

Mr. Pino explained the application.

Committeeman Cavileer – If you need the ambulance, there may be a conflict for the residents.

Mr. Pino – I pay taxes and contribute to the ambulance squad, I think this is ridiculous. Canoers don't get a parade permit and no one says a word.

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the Parade Permit.

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

**Pine Barrens Adventure Camp- #2017-10 – June 3 & 4, 2017 – All paper work is in order and in compliance.**

**Pine Barrens Adventure Camp - #2017-11 – June 10 & 11, 2017 – All paper work is in order and in compliance.**

Motion made by Committeeman James, seconded by Committeeman Cavileer to approve the Parade Permits:

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

### **TRAILER/MOBILE HOME UNIT RENEWALS**

Vincent Marzarella – 2208 C River Road (Recreational Only)

Motion made by Committeeman James, seconded by Committeeman Cavileer the above was approved and was inspected:

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**



**Mayor Lewis** – I’ve been talking to the School Board.

**PUBLIC COMMENT** (Please state your name & address for the record)

Mayor Lewis opened the meeting to the public for comment.

Barbara Cavileer – Thanked the Mayor for contacting the County and filling the potholes.

Fatima Ford – There is ponding at the intersection of Route 542 & 563.

Horace Somes – People are parking to fish at the Wading River Bridge on the blind curve.

Leonard Forand – You said that we spend too much money on the tax maps.

Township Clerk Hoffman – We don’t have the maps yet.

Mayor Lewis – Some of the work has been done, but there is more to be done.

Engineer Brown – The State has to review them before they get approved. They are not plotted correctly and this is very difficult.

Leonard Forand – What about the parade permit for Pine Barrens?

Mayor Lewis explained the process for the parade permits.

Solicitor Coleman – We will need a closed session and action may be taken.

**Resolution # 40 – Executive Session – Contract Negotiations/Potential Litigation**

Motion made by Committeeman James, seconded by Committeeman Cavileer to go into Executive Session.

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

Mayor and Committee went into Executive Session at 9:07 PM.

Let the record reflect the Mayor and Committee returned to the regularly scheduled meeting at 9:32 PM

**ADJOURNMENT:**

On motion of Committeeman James, seconded by Committeeman Cavileer and carried to Authorized the Solicitor to contact the School Board with further negotiations.

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

Motion made by Committeeman James, seconded by Committeeman Cavileer to adjourn.

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

Respectfully submitted,  
Kathleen D. Hoffman, RMC  
Township Clerk