WASHINGTON TOWNSHIP BURLINGTON COUNTY

TOWNSHIP COMMITTEE MEETING MEETING MINUTES Tuesday March 7, 2017 Town Hall – 7:30 PM

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. This meeting of March 7, 2017 was included in a list of notices sent to The Atlantic City Press and Burlington County Times. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call:

Present: Mr. Cavileer, Mr. James and Mayor Lewis

Professionals: Mr. Thomas Coleman, Esq.; CFO Kristen Manning; Township Clerk Kathleen D. Hoffman, Absent; Deputy Township Clerk, Karen Bacon and Engineer Scott Brown.

Approval of Minutes

February 7, 2017 – Regular and Executive February 14, 2017 – Budget Workshop

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James, the Minutes were approved:

Roll Call: Cavileer, James, Lewis: Ayes: 3 Nays: 0

DISCUSSION

Termite Agreement for Municipal Building

Mayor and Committee discussed the Termite condition of the Municipal Building and the three quotes that they received.

Mayor Lewis stated that the quotes are as follows: IPM Pest Management is \$2,858.00 for one year and \$450.00 renewal; Yertech is \$2,717.00 for treatment and \$250.00 per year and Western \$4,046.00 for 5 years and provide insurance for damage. I would recommend Western.

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to hire Western for the treatment of the termites.

Roll Call Vote: Cavileer, James, Lewis Ayes: 3 Nays: 0

Mayor Lewis – Western also proposed an agreement to take care of the debris that is in the crawlspace and the insulation removal, this would be \$2700.

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James to hire Western for the debris in the crawlspace and the insulation removal.

Roll Call Vote: Cavileer, James, Lewis Ayes: 3 Nays: 0

RESOLUTIONS

Resolution # 2017-24 – Resolution Authorizing the Township's Continued Contractual Relationship with Garden State Removal

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer the above Resolution was approved:

Roll Call: Cavileer, James, Lewis Aves: 3 Nays: 0

Resolution # 2017-25 - Resolution Authorizing a Shared Service Agreement/Bass River Court

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James the above Resolution was approved:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Resolution # 2017-26 – Resolution Authorizing Interlocal Service Agreement/Part Time Tax Assessor Clerk

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer the above Resolution was approved:

Roll Call Vote: Cavileer, James, Lewis Ayes: 3 Nays: 0

Resolution # 2017-27 – Resolution Requesting Exemption under NJSA 40A:9-154.6G.D from having to Appoint a Principal Public Works Manager

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James the above Resolution was approved:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

PARADE PERMITS

Pine Barons Enduro Riders – Permit #2017-2 – April 9, 2017 – PBER Clock Run Motion made by Committeeman James, seconded by Committeeman Cavileer to approve the Parade Permit.

ROLL CALL: Cavileer, James, Lewis Ayes: 3 Nays: 0

South Jersey Enduro Riders, Inc. – Permit # 2017-3 – 3/20/2016 – Annual Curly Fern Enduro Motion made by Committeeman Cavileer, seconded by Deputy Mayor James to approve the Parade Permit.

ROLL CALL: Cavileer, James, Lewis Ayes: 3 Nays: 0

Pine Barrens Adventure Camp – Permit #2017-4 – 4/22 & 23, 2017

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James to approve the Parade Permit.

ROLL CALL: Cavileer, James, Lewis Ayes: 3 Nays: 0

National M.S. Society – Permit # 2017-5 – 5/21/2017

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to TABLE the parade permit until additional information is received.

ROLL CALL: Cavileer, James, Lewis Ayes: 3 Nays: 0

Meteor Motorcycle Club/Sandy Lane – Permit #2017-6 – 3/26/2017

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James to approve the Parade Permit.

ROLL CALL: Cavileer, James, Lewis Ayes: 3 Nays: 0

Jeep Jamboree USA/23rd Pine Barrens Jeep Jamboree – Permit # 2017-7 – 3/23-25/2017 Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to approve the Parade Permit.

ROLL CALL: Cavileer, James, Lewis Ayes: 3 Nays: 0

APPROVAL OF BILLS

Motion to pay the bills by Committeeman Cavileer, seconded by Deputy Mayor James Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

REPORTS

- a) **Engineer** Turtle Creek Application was submitted; we did a floor plan for the proposed Maintenance Building; working on the tax maps and will need to meet with Horace Somes and Jay Renwick; will be looking at the Turtle Creek turnaround; the tax map needs to be correct to reflect an error in the blocks and lots and the bathrooms are being worked on
- b) **Solicitor** We went to settlement tonight on Shepherd's Hall.
- c) **Finance** I have nothing to add.
- d) **Township Clerk** –, New Website progressing; Day to Day Operations of the Clerk's Office; County is waiting for the asphalt company to open and is looking into the monitoring the speed on both River Roads; a letter was sent to the State Police for patrol.
- e) **Code Enforcement** Not present
- f) **OEM/BOH** Mayor & Committee accepted the written report.
- g) Township Committee –

Committeeman Cavileer – No complaints for Trash or recycling; Planning Board meeting was cancelled; Attended the School Board Meeting

Committeeman James – I attended the School Board Meeting; working on the front yard proposal.

Mayor Lewis – Attended the School Board Meeting; worked on the termite proposals; sent off a letter to the Governor with regards to the PILOT program.

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting to the public for comment.

Lisa Downs – What is happening with the website?

Deputy Mayor James – We have a new website designer and they are working on it.

Lisa Downs – What is happening to the bathrooms?

Mayor Lewis – We are updating them and we have a grant for this.

Lisa Downs – We had a certified arborist to do work in the front of the municipal building and now all the trees are trimmed too much.

Paul Diulio – What is happening to the high speed internet?

Mayor Lewis – There is a program and I'll get you a copy of it, but 35 residents must put up \$100.00 and they'll provide internet for a two year contract.

Committeeman Cavileer - I talked to the Haines employees and they did not care to put up the funds needed for high speed internet service.

Paul Diulio – We are in a bad spot of the Township.

Nick Del Nero – I would like the Mayor and Committee to consider the purchasing of the school. If purchased and subsequently sold by the Township, would the Township agree to use those funds to help the school?

Committeeman Cavileer – We will have to talk about this in executive session.

Resolution #2017-28 – Executive Session

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer the above Resolution was approved. Formal Action will not be taken.

Roll Call: Cavileer, James, Lewis Ayes: 3

Mayor and Committee went into Executive Session at 8:18 PM.

Let the record reflect the Mayor and Committee has returned to the regularly scheduled meeting at 8:35 PM.

Nays: 0

ADJOURNMENT:

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to adjourn.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Respectfully submitted, Karen A. Bacon, RMC, Deputy Township Clerk