TOWNSHIP OF WASHINGTON

BURLINGTON COUNTY, NEW JERSEY REORGANIZATION MEETING MINUTES OF THE TOWNSHIP COMMITTEE

January 3, 2017 * 7:30 P.M.

The Meeting was called for order by Township Clerk, Kathleen D. Hoffman, followed by the Flag Salute.

Roll Call: Mr. Cavileer, Mr. James and Mr. Lewis were all present.

Oath of Office to Dudley H. Lewis – Committeeman was administered by Thomas Coleman, Esq.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. This meeting of January 3, 2017 was included in a list of notices sent to The Atlantic City Press, Burlington County Times and Egg Harbor News. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Nomination for Mayor: Dudley H. Lewis, Nominated by Committeeman James, seconded Committeeman Cavileer. No other nominations, the nominations were closed.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Nomination for Deputy Mayor: Daniel James, Nominated by Committeeman Cavileer, seconded Committeeman Lewis. No other nominations, the nominations were closed.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Oath of Office to Mayor Lewis and Deputy Mayor James was administered by Thomas Coleman, Esq.

Resolutions:

2017-1 – Award of Contract – Township Attorney – Thomas J. Coleman, III, Esq.

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-2 – Cash Management Plan

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-3 – Appointment of Official Newspapers

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0

2017-4 – Interest on Taxes

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

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Nays: 0

2017-5 – Investment of Funds

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-6 – Depository of Funds

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3

2017-7 – Temporary Budget Appropriations

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays

2017-8 – Award Contract for Township Engineer- Dante Guzzi Engineering/Scott Brown Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-9 – Award Contract for Township Auditor – Holman, Frenia & Allison/Rodney Haines Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-10 – Meeting Notice, Sunshine Notice

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-11 – Assessor Appeals

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-12 – Appointment of Township Prosecutor and Public Defender

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-13 – Reorganization Appointments

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-14 – Appointment of Animal Control

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-15 – Approving JIF Risk Management

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-16 – Appointing Fund Commissioner and Alternate Fund Commissioner

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

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2017-17 – Setting Forth Members of LEPC for 2017

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-18 – Appointing a Public Compliance Officer

Motion made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Mayor's Appointment to the Planning/Zoning Board

Class 1 – Mayor – Dudley H. Lewis - 1 year Appointment – 12/31/2017

Class 2 – Horace Somes – 1 year Appointment – 12/31/2017

Class 3 – Barry Cavileer – 1 year Appointment – 12/31/2017

Class 4 – Kathy Conrad – 4 year Appointment – 12/31/2020

Class 4 – Leigh Gadd – 4 year Appointment – 12/31/2020

Class 4 - Caleb Cavileer - Unexpired Term 12/31/2017

Alternate #2 – William Schaefer – 2 year Appointment 12/31/2018

On motion of Committeeman Cavileer, seconded by Committeeman James and carried the Board of Health Report was accepted:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

On motion of Committeeman James, seconded by Committeeman Cavileer and carried the Zoning Report was accepted:

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting to the public.

No one from the public wished to be heard, the public portion of the meeting was closed.

Solicitor Coleman – We will need an executive session with regards to a shared agreement for the Tax Assessor.

2017-19 – Executive Session – For the purpose of discussion involving a Shared Service Agreement with Southampton. Formal action may be taken

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Mayor and Committee went into Executive Session.

Let the record reflect the Mayor and Committee returned to the regularly scheduled meeting at 8:10 PM.

Solicitor Coleman – Last week we adopted a resolution with regards to a shared service agreement with Bass River Township. I have been approached by Southampton to share our Tax Assessor. I would recommend that we rescind Resolution #2016-57 and enter into a new agreement with Southampton.



On motion of Committeeman James, seconded by Committeeman Cavileer and carried Resolution # 2016-57 is hereby rescinded.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2017-20 – Resolution – Shared Service with Southampton/Tax Assessor

Motion made by Committeeman James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Motion to Adjourn the Reorganization Meeting made by Committeeman Cavileer, seconded by Committeeman James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Respectfully submitted,

Kathleen D. Hoffman, RMC, CMR Township Clerk