

**WASHINGTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MONDAY, June 15, 2020
6:00 PM**

At 6:12 PM, Mrs. Charlene Lee, Board President, announced, in accordance with the provisions of the New Jersey Open Public Meetings Act, that Washington Township Board of Education has caused notice of this meeting to have been published by having the date, time, and location thereof, filed with the Township Clerk and County Superintendent of Schools, as well as, posted on the town hall bulletin board and in the news media.

Mrs. Lee led in the flag salute.

Present: Mrs. Achey, Mr. Bartling (arrived at 6:21), Mrs. Giercyk, Mrs. Lee and Mrs. Plummer. (Via ZOOM session)

Also in attendance: Ms. Gfroehrer, School Business Administrator/Board Secretary

1. COMMENTS FROM PUBLIC ON AGENDA ITEMS ONLY – None.

2. EXECUTIVE SESSION – None.

3. BOARD OF EDUCATION BUSINESS

- a. New Business
- b. Old Business
- c. Enrollment

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
Pre-K	3	3	4	4	4	4	4	4	4
Kindergarten	3	3	3	3	3	3	3	3	3
Grade 1	3	3	3	3	3	3	3	3	3
Grade 2	3	3	3	3	3	3	3	3	3
Grade 3	8	8	8	8	8	8	8	8	8
Grade 4	4	4	5	5	5	5	5	5	5
Grade 5	5	5	5	5	5	5	5	5	5
Grade 6	6	6	7	7	7	7	7	7	7
Grade 7	5	5	5	5	5	5	5	5	5
Grade 8	4	4	6	6	6	6	6	6	6
Mullica Total	44	44	49	49	49	49	49	49	49
Grade 9	6	6	6	6	7	7	7	7	7
Grade 10	4	4	4	4	4	4	4	4	4
Grade 11	4	4	4	4	4	4	4	4	4
Grade 12	5	5	5	5	5	5	5	5	5
Cedar Creek Total	19	19	19	19	20	20	20	20	20
BCIT	1	1	1	1	1	1	1	1	1
ACSSSD	1	1	1	1	1	1	1	1	1
TOTAL	65	65	70	70	71	71	71	71	71

Motion by Mrs. Achey and seconded by Mrs. Giercyk to APPROVE items 4, 4A – 8G.

4. APPOINTMENTS

Dawn Stollenwerk – School Treasurer

A. APPROVE the following professional appointments for the 2020-2021 school year:

School Auditor: Ford Scott and Associates

School Solicitor: Ron Sahli, Sahli & Padovani

Risk Management Consultant: T.C. Irons Agency

School Insurance Agency: Atlantic & Cape May Counties Assoc. of School Business Officials Joint Insurance Fund (ACCASBO JIF)

5. Qualified Purchasing Agent

RESOLVED, that Karen Gfroehrer is the appointed Qualified Purchasing Agent for the Washington Township Board of Education and pursuant to NJSA 18A:18/a-37(a) that the bid threshold limit be established for the 2020-2021 school year in the amount of \$44,000 with a quote threshold of \$6,600.

6. APPROVAL OF SCHOOL DEPOSITORIES AND SIGNATORIES

RESOLVED, that TD Bank be designated as the depositories of record for the Washington Township BOE accounts; and

BE IT FURTHER RESOLVED, that the investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and that the Business Administrator shall be the designated school funds investor; and

FURTHER RESOLVED, that all checks drawn against the General Fund Account are signed by any three of the following: President, Vice President, Board Secretary, Treasurer

7. MINUTES

APPROVE the April 27, 2020 Regular Meeting Minutes.

8. RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RESOLVED, pursuant to *N.J.A.C. 6A:23-11(c)4* the Board certifies that according to the Board Secretary's Certification as of May 31, 2020, after review of the Secretary's Budget Reports for April and May 2020, as submitted, to the best of their knowledge:

- o no major account or fund has been over-expended
- o no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of *N.J.A.C. 6A:23-11(b)* and *N.J.A.C. 6A:23-2-11(c)3&4* and
- o that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept Board Secretary's Certifications:

Treasurer's reports for April & May 2020
 Board Secretary's report for April & May 2020

Pursuant to Administrative Code, *N.J.A.C. 6A: 23-2.11©(3)* I, Karen Gfroehrer, Board Secretary, certify that as of May 31,2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Washington Township Board of Education pursuant to *N.J.S.A. 18A: 22-8.1*. In accordance with *N.J.A.C. 6A:23-2.11©2*, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May 2020.

B. Approval of Expenditures:

APPROVE the following bills lists - May 2020 Bills List: None June 2020 Bills List: \$229,318.74

C. Approval of Transfers - There were no transfers for the months of April and May 2020.

D. Contracts:

APPROVE the following tuition contract agreements with the Mullica Township Board of Education for the 2020-2021 school year, inclusive of prior year tuition adjustments:

Grade	Enrollment	Per Pupil Tuition	PY Adjustment	Total Tuition
PreK-K	4	\$12,380	\$29,276	\$78,796
Grades 1-5	21	\$12,339	\$29,595	\$288,714
<u>Grades 6-8</u>	<u>17</u>	\$12,402	<u>\$17,442</u>	<u>\$228,276</u>
Total	40		\$76,313	\$595,786

APPROVE the special education tuition contract agreement with the Mullica Township Board of Education for one student for the 2020-2021 school year at a cost to the district of \$33,928. The 2018-2019 prior tuition adjustment is (\$55,464), therefore the total amount due is (\$21,536). (The tuition billing will reflect this credit.)

APPROVE the contract with Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund ACCASBO JIF for insurance at a cost to the district of \$2,953.00.

APPROVE the 2020-2021 contract with Strauss Esmay for the policy alert support system at a cost to the district of \$2,545.00.

APPROVE a Parental Contract PC-1 for Student Transportation, for the 2020-2021 School Year, with Carla & Paul DiUlio, to transport their child to BCIT at a cost to the District of \$19,000.00 (Pending receipt of required documentation).

E. Compliance with PL 2015 – Chapter 47

F. RESOLVED, Pursuant to PL 2015, Chapter 47 the Washington Township Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Following is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30, that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote threshold.

- Attorney
- Financial Accounting Software
- Insurance Agent – General
- Insurance – i.e. Health, Property and Casualty, Worker Compensation
- Itinerant Services
- Network and IT Support
- Policy Consultant
- School Boards Association
- Technology Services including Website
- Transportation Services
- Tuition

G. End of Year Fiscal Authorization:

RESOLVED the Washington Township Board of Education authorize the Business Administrator/Board Secretary to process and pay any bills and complete any necessary appropriation adjustments and transfers in accordance with regulation to balance the budget to June 30, 2020;

FURTHER, to authorize the Business Administrator/Board Secretary to process and execute payment of bills, as necessary for the 2019-2020 school year before the September 28, 2020 Board of Education meeting with understanding of the bills list to be provided.

Motion approved unanimously by roll call vote.

9. INFORMATIONAL ITEMS:

The next regular meeting of the Washington Township Board of Education is to be held on September 28, 2020 at 6:00 PM.

10. COMMENTS FROM MEMBERS OF THE PUBLIC AND BOARD ON GENERAL TOPICS – None.

11. EXECUTIVE SESSION – None.

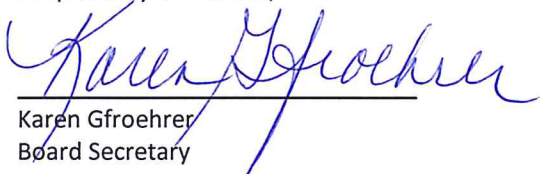
12. ADJOURNMENT

Motion by **Mrs. Plummer** and seconded by **Mr. Bartling** to adjourn meeting.

Motion approved unanimously.

Time: 6:25 PM

Respectfully Submitted,



 Karen Gfroehrer
 Board Secretary