

**WASHINGTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING MINUTES
MONDAY, March 9, 2020
6:00 PM**

At 6:11 PM, Mrs. Charlene Lee, Board President, announced, in accordance with the provisions of the New Jersey Open Public Meetings Act, that Washington Township Board of Education has caused notice of this meeting to have been published by having the date, time, and location thereof, filed with the Township Clerk and County Superintendent of Schools, as well as, posted on the town hall bulletin board and in the news media.

Mrs. Lee led in the flag salute.

Present: Mr. Bartling, Mrs. Lee and Mrs. Plummer.

Absent: Mrs. Achey, Mrs. Giercyk, Mr. Ronald Sahli, Board Solicitor

Also in attendance: Ms. Gfroehrer, School Business Administrator/Board Secretary

1. COMMENTS FROM PUBLIC ON AGENDA ITEMS ONLY - None

2. RESOLUTION FOR EXECUTIVE SESSION - None

3. PRESENTATION

A. 2020-2021 Proposed Budget Presentation – Ms. Karen Gfroehrer

4. RECOMMENDATIONS OF THE BOARD SECRETARY

Motion by **Mrs. Plummer** and seconded by **Mr. Bartling** to approve item 4A;

A. APPROVE the tentative 2020-2021 School District Budget for submission to the county Superintendent of Schools and to authorize the Board Secretary/Business Administrator to make necessary changes as requested by the County Office to receive approval.

Appropriations		Revenues	
Fund 10 Appropriations	\$ 2,011,321	<i>Budgeted Fund Balance</i>	\$ 762,100
Fund 12	\$ 18,840	Local Tax Levy	\$ 829,505
		Miscellaneous Revenue	\$ 5,000
		State Aid	\$ 433,556
GENERAL FUND TOTAL	\$ 2,030,161	GENERAL FUND TOTAL	\$ 2,030,161

Further, to acknowledge that the 2020-2021 school year budget as described results as follows:

General Fund Tax Levy:\$829,505

FURTHER, BE IT RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

The 2020-2021 tentative budget proposes programs and services aligned to the Common Core and State Standards adopted by the New Jersey State Board of Education. Information on this budget is available in the Washington Township Board of Education District Office.

Motion approved unanimously by roll call vote.

5. BOARD OF EDUCATION BUSINESS

- A. Correspondence
- B. Old Business
 - i. Ethics Disclosures Forms
- C. New Business
- D. Enrollment

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.
Pre-K	3	3	4	4	4	4
Kindergarten	3	3	3	3	3	3
Grade 1	3	3	3	3	3	3
Grade 2	3	3	3	3	3	3
Grade 3	8	8	8	8	8	8
Grade 4	4	4	5	5	5	5
Grade 5	5	5	5	5	5	5
Grade 6	6	6	7	7	7	7
Grade 7	5	5	5	5	5	5
Grade 8	4	4	6	6	6	6
Mullica Total	44	44	49	49	49	49
Grade 9	6	6	6	6	7	7
Grade 10	4	4	4	4	4	4
Grade 11	4	4	4	4	4	4
Grade 12	5	5	5	5	5	5
Cedar Creek Total	19	19	19	19	20	20
BCIT	1	1	1	1	1	1
ACSSSD	1	1	1	1	1	1
TOTAL	65	65	70	70	71	71
Difference		0	5	0	1	0

6. MINUTES

Motion by Mrs. Plummer and seconded by Mr. Bartling;

APPROVE the **January 6, 2020 reorganization meeting minutes**, as submitted by the School Business Administrator/Board Secretary:

Motion unanimously approved.

7. RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Motion by Mr. Bartling and seconded by Mrs. Plummer, upon recommendation of the Business Administrator, approve items 7A through 7E:

A. Board of Education Monthly Financial Certifications:

RESOLVED, pursuant to *N.J.A.C. 6A:23-11(c)4* the Board certifies that according to the Board Secretary's Certification as of February 29, 2020, after review of the Secretary's Budget Reports for January and February 2020, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of *N.J.A.C. 6A:23-11(b)* and *N.J.A.C. 6A:23-2-11(c)3&4* and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept **Board Secretary's Certifications**:

Treasurer's report for December 2019, January 2020 and February 2020

Board Secretary's report for December 2019, January 2020 and February 2020

Pursuant to Administrative Code, *N.J.A.C. 6A: 23-2.11©(3)* I, Karen Gfroehrer, Board Secretary, certify that as of February 29, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Washington Township Board of Education pursuant to *N.J.S.A. 18A: 22-8.1*. In accordance with *N.J.A.C. 6A:23-2.11©2*, it is certified that there are no changes in anticipated revenue amounts and sources for the month of December 2019, January 2020, and February 2020.

B. Approval of Expenditures:

Recommend approval of the following bills lists as per attached:

- December 2019 Bills list: \$107,650.92

- January 2020 Bills list: \$354,715.86

C. Approval of Transfers:

- Approve the December 2019 account transfers #000002 - #000003 and January 2020 account transfer #000004.
- There were no transfers in February 2020.

D. School Insurance:

APPROVE TC Irons as the Risk Management Consultant for the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the 2020-2021 school year.

APPROVE the Risk Management Consultant Agreement with the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the 2020-2021 school year.

E. Contracts

APPROVE the Homeless 2019-2020 tuition contract with Mullica Township School District for one (1) student at a cost to the district of \$5,354.00.

Motion approved unanimously by roll call vote.

8. INFORMATIONAL ITEMS:

The budget hearing and next regular meeting of the Washington Township Board of Education is to be held on April 27, 2020 at 6:00 PM.

9. COMMENTS FROM MEMBERS OF THE PUBLIC AND BOARD ON GENERAL TOPICS - None

10. RESOLUTION FOR EXECUTIVE SESSION – None

11. RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR – ADDENDUM

Motion by Mrs. Plummer and seconded by Mr. Bartling, upon recommendation of the Business Administrator.

APPROVE contribution to the Mullica Township School District to be used for the Middle School Children's Theatre, the Bass River field trip and the 4th grade Batsto field trip in an amount not to exceed \$4,200.00.

Motion approved unanimously by roll call vote.

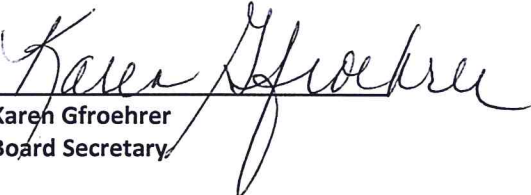
12. ADJOURNMENT

Motion by Mr. Bartling and seconded by Mrs. Plummer to adjourn meeting.

Motion approved unanimously.

Time: 6:35 PM

Respectfully Submitted,


Karen Gfroehrer
Board Secretary