TOWNSHIP OF WASHINGTON BURLINGTON COUNTY, NEW JERSEY **REORGANIZATION MEETING MINUTES** OF THE TOWNSHIP COMMITTEE January 7, 2020 * 7:00 P.M.

The Meeting was called for order by Township Clerk, Kathleen D. Hoffman, followed by the Flag Salute.

Oath of Office to Daniel L. James - Committeeman was administered by Thomas Coleman, Esq.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 15, 2019. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times

5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on December 27, 2019.

Roll Call: Mr. Seybold, Mr. Gadd and Mr. James were all present.

Nomination for Mayor: Daniel L. James, Nominated by Committeeman Gadd, seconded Committeeman Seybold. No other nominations, the nominations were closed.

Roll Call: Gadd, Seybold. JamesAyes: 3Nays: 0

Nomination for Deputy Mayor: Paul Seybold, Nominated by Committeeman Gadd, seconded Committeeman James. No other nominations, the nominations were closed.

Roll Call: Gadd, Seybold, JamesAyes: 3Nays: 0

Oath of Office to Mayor James and Deputy Mayor Seybold was administered by Thomas Coleman, Esq.

Resolutions:

2020-1 – Cash Management Plan			
Motion made by Deputy Mayor Seybold, seconded	d by Committee	man Gadd.	
Roll Call: Gadd, Seybold, James	Ayes: 3	3 Nays:	0
2020-2 – Award of Contract – Township Attorney – Thom Motion made by Committeeman Gadd, seconded I		-	
Roll Call: Gadd, Seybold, James	Ayes: 3	B Nays:	0
2020-3 – Appointment of Official Newspapers			
Motion made by Deputy Mayor Seybold, seconded	d by Committee	man Gadd.	
Roll Call: Gadd, Seybold, James	Aves: 3	3 Nays:	0

TOWNSHIP OF WASHINGTON BURLINGTON COUNTY, NEW JERSEY

2020-4 – Interest on Taxes Motion made by Committeeman Gadd, seconded by Depu Roll Call: Gadd, Seybold, James		or Seyb		0	
2020-5 – Investment of Funds Motion made by Deputy Mayor Seybold, seconded by Cor Roll Call: Gadd, Seybold, James	mmittee Ayes:		add. Nays:	0	
2020-6 – Depository of Funds Motion made by Committeeman Gadd, seconded by Depu Roll Call: Gadd, Seybold, James	ty May Ayes:	•	old. Nays:	0	
2020-7 – Temporary Budget Appropriations Motion made by Deputy Mayor Seybold, seconded by Cor Roll Call: Gadd, Seybold, James	mmittee Ayes:		add. Nays:	0	
2020-8 – Award Contract for Township Engineer- Kevin Dixon Motion made by Committeeman Gadd, seconded by Depu Roll Call: Gadd, Seybold, James	ty May Ayes:	•	old. Nays:	0	
2020-9 – Award Contract for Township Auditor – Holman, Frenia	& Allis	son/Dav	vid McN	Jally	
Township Clerk Hoffman stated that Mr. Haines has retired and we will have David McNally.					
Motion made by Deputy Mayor Seybold, seconded by Cor Roll Call: Gadd, Seybold, James	mmittee Ayes: 3		add. Nays:	0	
2020-10 – Meeting Notice, Sunshine Notice Motion made by Committeeman Gadd, seconded by Depu Roll Call: Cavileer, James, Lewis	ty May Ayes:		old. Nays:	0	
2020-11 – Assessor Appeals Motion made by Deputy Mayor Seybold, seconded by Cor Roll Call: Gadd, Seybold, James	mmittee Ayes: (add. Nays:	0	
2020-12 – Appointment of Township Prosecutor Motion made by Committeeman Gadd, seconded by Depu Roll Call: Gadd, Seybold, James	ty May Ayes:		old. Nays:	0	
2020-12A – Appointment of Conflict Township Prosecutor, Public Motion made by Deputy Mayor Seybold, seconded by Cor Roll Call: Gadd, Seybold, James		eman Se			
2020-13 – Appointment of Reorganization Appointments Motion made by Committeeman Gadd, seconded by Depu Roll Call: Gadd, Seybold, James	ty May Ayes: 2	•	old. Nays:	0	
2020-14 – Appointment of Animal Control Motion made by Deputy Mayor Seybold, seconded by Cor Roll Call: Gadd, Seybold, James	mmittee Ayes:		add. Nays:	0	

TOWNSHIP OF WA	ASHINGT	ON			
BURLINGTON COUNTY,	NEW JER	SEY			
2020-15 – Approving JIF Risk Management Consultant Motion made by Committeeman Gadd, seconded by De	eputy Mayor S	evbold.			
Roll Call: Gadd, Seybold, James	Ayes: 3	Nays: 0			
2020-16 – Appointing Fund Commissioner and Alternate Fund Commissioner Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd.					
Roll Call: Gadd, Seybold, James	Ayes: 3	Nays: 0			
2020-17 – Setting Forth Members of LEPC for 2020					
Committeeman Gadd stated that Barbara Cavileer is the Chief of the Ambulance Squad and not the Captain.					
Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold with the above correction.					
Roll Call: Gadd, Seybold, James	Ayes: 3	Nays: 0			
2020-18 – Appointing an Affirmative Action Compliance Offic Motion made by Deputy Mayor Seybold, seconded by Roll Call: Gadd, Seybold, James		n Gadd. Nays: 0			
Mayor's Appointment to the Planning/Zoning Board					
Mayor James asked that these appointments be tabled until the next meeting.					
Motion made by Committeeman Gadd, second	ed by Deputy M	Mayor Seybold the			
appointments were tabled until the February Meeting. Roll Call: Gadd, Seybold, James	Ayes: 3	Nays: 0			
<u>PUBLIC COMMENT</u> (Please state your name & address for the record)					
Mayor James opened the meeting to the public.					
Barry Cavileer, River Road, Lower Bank – Thanked the Committee and the Clerks for correcting the audio of the meeting. I was able to hear about 90% and appreciate it.					
Motion to Adjourn the Reorganization Meeting at 7:23 PM was made by Committeeman Gadd, seconded by Deputy Mayor Seybold and go directly to the Regular Meeting.					
Roll Call: Gadd, Seybold, James	Ayes: 3	Nays: 0			
Respectfully submitted,					
Kathleen D. Hoffman					
Township Clerk					

TOWNSHIP COMMITTEE MEETING MINUTES Tuesday, January 7, 2020 Town Hall – 7:00 PM

Mayor Daniel James called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 15, 2019. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times

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Roll Call:

Present: Mayor James, Deputy Mayor Seybold and Committeeman Gadd. Professionals: Thomas Coleman, Esq.; Engineer, Kevin Dixon; Township Clerk, Kathleen Hoffman and Deputy Township Clerk Karen A. Bacon.

APPROVAL OF MINUTES

December 3, 2019 – Regular Minutes

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd the above Minutes were approved:

Roll Call: Gadd, Aye; Seybold, Aye; James, Abstained

PARADE PERMIT

2020-01 – Legacy Fund Bike Ride/Stockton – June 6, 2020 – Asked for a waiver, which was approved:

Deputy Mayor Seybold stated that Barbara Cavileer, Chief of the Ambulance Squad had a problem with this permit.

Barbara Cavileer stated that everything was taken care of.

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd and approved.Roll Call: Gadd, Seybold, JamesAyes: 3Nays: 0

2020-02 – Meteor Motorcycle Club – March 22, 2020

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold and approved.Roll Call: Gadd, Seybold, JamesAyes: 3Nays: 0

PAYMENT OF BILLS

Committeeman Gadd stated that he would like to hold bill # 19-375, Garden State.

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold to pay the bills except to hold # 19-375.:

Roll Call: Gadd, Seybold, James Ayes: 3 Nays: 0

REPORTS

- a) Engineer Thank you for the reappointment and I thank Mr. Lewis for his service.
- b) **Solicitor** Thank you for the reappointment.
- c) **CFO** Routine day to day operations and I'm working on the budget.
- d) **Township Clerk** Routine day to day operations of the Township Clerk's Office and submitted monthly reports required. Welcome back, Mayor James.
- e) Code Enforcement Nothing
- f) **OEM** I will need a resolution for the next agenda on Hazard Mitigation. I will forward it to the Clerk.
- g) Township Committee -

Committeeman Gadd – Spoke with Landtrends with regards to the cutting of trees and they should be done by the end of the week, if the weather cooperates. There is still a problem with the dumpster at Lower Bank Fire Company. An email was sent and I haven't heard anything. Senior Luncheon was a success and thank you Karen for your help. What is happening with the trash bids?

Township Clerk Hoffman – It is being worked on.

Committeeman Gadd – What is happening with the Senior Center?

Township Clerk Hoffman – Nothing, unfortunately.

Committeeman Gadd – Anything we can do?

Solicitor Coleman – I can send a letter to the Commissioner.

Committeeman Gadd – What about the lease/purchase?

Solicitor Coleman – We have a duty to maintain the building.

Committeeman Gadd – We should move forward on everything except the chimney.

Deputy Mayor Seybold – Road Department has been picking up road litter; truck was serviced and patching was done in Lower Bank. I will be looking at a concern about trees on River Road from Barbara Cavileer.

Mayor James – I have nothing, but stuff is piling up on my desk.

<u>PUBLIC COMMENT</u> (Please state your name & address for the record)

Mayor James opened the meeting for Public Comments.

Horace Somes – Turtle Creek Road – Great Swamp curve needs to addressed with the flooding problem. The County needs to address this.

Mayor James – Do we know who the engineer is?

Engineer Dixon – I'll call the County on this.

Solicitor Coleman – I feel a resolution is needed and I'll work on it with the Clerk.

RESOLUTION # 2020-19 – GREAT SWAMP CURVE DRAINAGE PROBLEMSOn motion of Committeeman Gadd, seconded by Deputy Mayor Seybold.Roll Call:Gadd, Seybold, JamesAyes: 3Nays: 0

ADJOURNMENT:

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd to adjourn at 7:50 PM.Roll Call:Gadd, Seybold, JamesAyes:3Nays:0

Respectfully submitted,

Kathleen D. Hoffman, Township Clerk