TOWNSHIP OF WASHINGTON

BURLINGTON COUNTY, NEW JERSEY REORGANIZATION MEETING MINUTES OF THE TOWNSHIP COMMITTEE

January 2, 2018 * 10:00 A.M.

The Meeting was called for order by Deputy Township Clerk, Karen A. Bacon, followed by the Flag Salute.

Roll Call: Mr. Cavileer, Mr. James and Mr. Lewis were all present.

Oath of Office to Daniel James – Committeeman was administered by Thomas Coleman, Esq.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 13, 2017. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule.

All of the above posting, filing and mailing have taken place on the 29th day of December, 2017

Nomination for Mayor: Dudley H. Lewis, Nominated by Committeeman James, seconded Committeeman Cavileer. No other nominations, the nominations were closed.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Nomination for Deputy Mayor: Daniel James, Nominated by Committeeman Cavileer, seconded Committeeman Lewis. No other nominations, the nominations were closed.

Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0

Oath of Office to Mayor Lewis and Deputy Mayor James was administered by Thomas Coleman, Esq.

Resolutions:

2018-1 – Cash Management Plan

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2018-2 – Award of Contract – Township Attorney – Thomas J. Coleman, III, Esq. Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Aves: 3 Nays: 0

TOWNSHIP OF WASHINGTONBURLINGTON COUNTY, NEW JERSEY

2018-3 – Appointment of Official Newspapers Motion made by Committeeman Cavileer, seconded by Deputy Mayor James. Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-4 – Interest on Taxes Motion made by Deputy Mayor James, seconded by Committeeman Cavileer. Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0 2018-5 – Investment of Funds Motion made by Committeeman Cavileer, seconded by Deputy Mayor James Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-6 – Depository of Funds Motion made by Deputy Mayor James, seconded by Committeeman Cavileer. Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-7 – Temporary Budget Appropriations Motion made by Committeeman Cavileer, seconded by Deputy Mayor James. Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-8 – Award Contract for Township Engineer- Kevin J. Dixon Motion made by Committeeman Cavileer, seconded by Committeeman James. Roll Call: Cavileer, James, Lewis Aves: 3 2018-9 - Award Contract for Township Auditor - Holman, Frenia & Allison/Rodney Haines Motion made by Committeeman Cavileer, seconded by Deputy Mayor James. Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0 2018-10 – Meeting Notice, Sunshine Notice Motion made by Committeeman Cavileer, seconded by Deputy Mayor James. Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0 2018-11 – Assessor Appeals Motion made by Deputy Mayor James, seconded by Committeeman Cavileer. Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-12 – Appointment of Township Prosecutor and Public Defender - TABLED Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to TABLE this resolution:. Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-13 – Reorganization Appointments Motion made by Committeeman Cavileer, seconded by Deputy Mayor James. Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0 2018-14 – Appointment of Animal Control – Animal Capture & Control Motion made by Deputy Mayor James, seconded by Committeeman Cavileer. Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

2018-15 – Approving JIF Risk Management

TOWNSHIP OF WASHINGTON **BURLINGTON COUNTY, NEW JERSEY**

2018-16 – Appointing Fund Commissioner and Alternate Fund Commissioner

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays:

2018-17 – Setting Forth Members of LEPC for 2018

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Aves: 3 Navs: 0

2018-18 – Appointing a Public Compliance Officer

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James.

Roll Call: Cavileer, James, Lewis

Nays: 0

Ayes: 3

Mayor's Appointment to the Planning/Zoning Board

Class 1 – Mayor – Dudley H. Lewis - 1 year Appointment – 12/31/2018

Class 2 – Horace Somes – 1 year Appointment – 12/31/2018

Class 3 – Barry Cavileer – 1 year Appointment – 12/31/2018

Class 4 – Tim Michel – 4 year Appointment – 12/31/2021

Class 4 – Michael Peranteau – 4 year Appointment – 12/31/2021

Class 4 – Lyn Murray – 4 year Appointment – 12/31/2021

Alternate #2 – Michelle Scamoffa – 2 year Appointment 12/31/2019

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting to the public.

No one from the public wished to be heard, the public portion of the meeting was closed.

Motion to Adjourn the Reorganization Meeting made by Deputy Mayor James, seconded by Committeeman Cavileer.

Roll Call: Cavileer, James, Lewis Ayes: 3 Navs: 0

Respectfully submitted,

Karen A. Bacon, RMC Deputy Township Clerk

WASHINGTON TOWNSHIP BURLINGTON COUNTY

TOWNSHIP COMMITTEE MEETING MINUTES

Tuesday, January 2, 2018 Town Hall - 10:00 AM

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 13, 2017. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on December 29, 2017

Roll Call:

Present: Mayor Lewis, Deputy Mayor James and Committeeman Cavileer.

Professionals: Thomas Coleman, Esq. and Deputy Township Clerk Karen A. Bacon.

PARADE PERMIT

Stockton/Legacy Bike Ride – June 2, 2018 – **All paper work is in order and in compliance. They have asked for a waiver of fees.**

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James to approve the Parade Permit and waive the fees except \$50.00 for administrative fees .

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

RESOLUTION

2018-____ - Resolution Executive Session

The above resolution was not needed.

REPORTS

- a) **Solicitor** Worked on contractual matters and we sold the school.
- b) **CFO** Not present
- c) Engineer Not present

- d) **Township Clerk** Routine day to day operations of the Township Clerk's Office and submitted monthly reports required.
- e) **OEM-BOH** As submitted by Barbara Somes
- f) **Township Committee** –

Committeeman Cavileer – If the school hadn't closed, Pre-K – 4 grades would have 28 children. The Mayor requested that I contact the trash company to remove the large dumpster and this was done. The County is not taking care of the road properly. There are areas that need to be addressed, the bridge near BelHaven on Route 542; the large curve in the Wading River area; Route 542 between Jones & Township Yard an Route 542 between Old Church Road and the intersection of Route 563. The project the County did on Lower Bank's River Road is not completed. Farnsworth's field was left with huge ruts (now frozen) not permitting mowing, even with a tractor and brush hog. The Deputy Mayor can better report on the other side of the road.

Committeeman James – Residents are very unhappy with the work that was done on River Road. There are still issues.

What about the Tax Maps?

Mayor Lewis stated that I'd like to go out for separate bids to handle them.

On motion of Committeeman Cavileer, seconded by Deputy Mayor James and carried to go out for bids to correct the Tax Maps.

Roll Call: Cavileer, James, Lewis

Ayes: 3 Nays: 0

Mayor Lewis – I attended the last tour of the school and handed the keys over to the State DEP.

RICE NOTICE HEARING

Solicitor Coleman - Mr. Horace Somes was Rice Noticed on December 22, 2017 and he has requested that this be discussed in open session.

This is in regards to two issues that the Mayor and Committee have concerns with; one with regard to the Pacemaker property and one about a Zoning Report.

How did they come about?

Horace Somes – I've submitted reports to the Committee but have not seen it on the agenda.

Solicitor Coleman – Who directed you to contact the DCA?

Horace Somes – This has been discussed a number of times at the Planning Board and the "hoop house" was one of them. It was planned to help the Planning Board as to what needs a permit or not.

Solicitor Coleman – Any change must come from the Committee and than they forward it to the Planning Board.

Horace Somes – I have no problem with doing that in the future.

Solicitor Coleman - The second issue is that we received a letter on 11/28/2017 from Mr. Pacheco.

Horace Somes – I didn't get a copy of this letter.

Solicitor Coleman – I will get you a copy. The letter talks about you contacting the Pinelands. What authority did you have to contact them?

Horace Somes -I have no idea what you are talking about. This was discussed previously and I was aware that the Committee didn't want anything to fall through the cracks. We need to work on these issued in the coming year.

Solicitor Coleman – I don't remember discussing this with you.

Horace Somes – We haven't directly.

Solicitor Coleman – The property owner is very concerned and he isn't running a commercial bike business.

Horace Somes – I can't make a comment on this, as I haven't seen his letter.

Solicitor Coleman – You need to have direction before you contact individuals.

Horace Somes – There is a number of things that need to be addressed in the coming year. If there is something specific, I'll try to do better. We have Zoning and Tax Maps issues that need to be addressed.

Solicitor Coleman – Does the Committee have any comments.

Mayor Lewis and Deputy Mayor James had none.

Committeeman Cavileer – I'm satisfied with the explanations of Horace as far as they go.. And Horace should be given a copy of the letter. (Mr. Somes was given a copy of the letter) I an concerned with the potential of litigation. We should pursue this as soon as possible to learn what happened.

Horace Somes – The new Flood Damage Ordinance needs to be amended. It says that residents go to the Construction Official; previously it was the Engineer.

I've talked with the Construction Official and he can't do it.

Mayor Lewis – We will have to look into this.

Solicitor Coleman – The ordinance was drafted by the DEP.

<u>PUBLIC COMMENT</u> (Please state your name & address for the record)

Mayor Lewis opened the meeting for Public Comments.

Barbara Somes – I have had numerous complaints on the Pacemaker property concerning the noise and it hasn't been so bad the past two years.

Committeeman Cavileer – You can hear it, at my house. But it hasn't been too bad lately.

Deputy Mayor James – It is within the noise ordinance, and it's not in the middle of the night. It is not a commercial use and just for their own use, we can't do anything.

Bill Ward – It is not a commercial use piece of property; I know that as a fact and never was used as a commercial use.

ADJOURNMENT:

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to adjourn at 11:10 AM

Roll Call: Cavileer, James, Lewis Ayes: 3 Nays: 0

Respectfully submitted, Karen A. Bacon, RMC, Deputy Township Clerk