

## **REGULAR MINUTES OF THE TOWNSHIP COMMITTEE SEPTEMBER 4, 2018 \* 7:00 P.M.**

Mayor Lewis called the meeting to Order followed by the Pledge Allegiance to the Flag.  
The Township Clerk read the Sunshine Notice Statement.

**Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2018. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex. 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on September 3, 2018.**

**Call of the Roll:** Committeeman Seybold, Deputy Mayor Cavileer and Mayor Lewis.

**Professionals:** Tom Coleman, Esq.; Engineer Kevin Dixon; CFO Kristen Manning; Township Clerk, Kathleen Hoffman and Deputy Township Clerk Karen Bacon.

### **APPROVAL OF MINUTES**

#### **August 7, 2018 (Regular & Executive Sessions)**

Motion made by Deputy Mayor Cavileer, seconded by Committeeman Seybold above Minutes were approved.

**Roll Call: Cavileer, Seybold, Lewis**

**Ayes: 3**

**Nays: 0**

### **RESOLUTIONS**

2018-53 – Authorizing Receipt of Uncashed Court Funds

Motion made by Deputy Mayor Cavileer, seconded by Committeeman Seybold to adopt the above Resolution.

**Roll Call: Cavileer, Seybold, Lewis**

**Ayes: 3**

**Nays: 0**

### **PARADE PERMITS**

**Parade Permit - #2018-11 – Pine Barrens Adventure Camp – 9/15-16/2018**

**Parade Permit - #2018-12 – Pine Barrens Adventure Camp – 9/22-23/2018**

**Parade Permit - #2018-13 – Pine Barrens Adventure Camp – 10/7-8/2018**

**Parade Permit - #2018-14 – Pine Barrens Adventure Camp – 10/26-28/2018**

Motion made by Deputy Mayor Cavileer, seconded by Committeeman Seybold and carried to approve the above Parade Permits.

**Roll Call: Cavileer, Seybold, Lewis**

**Ayes: 3**

**Nays: 0**

## **APPROVAL OF BILLS**

Motion made by Committeeman Seybold, seconded by Deputy Mayor Cavileer and carried to pay the Bills.

**Roll Call: Cavileer, Seybold, Lewis**

**Ayes: 3**

**Nays: 0**

## **REPORTS**

**Engineer** – Gave a deposition/fact witness on Charles Avenue. I've been assessing the roadways and may be applying for grant money.

**Solicitor** – I have nothing to add.

**CFO** – I have nothing to add.

**Township Clerk** – Day to Day operations of the Clerk Office and have ordered a sound recorder and it should be installed before the next meeting.

**Code Enforcement** – Issued three summons on a property on Route 542 and working on various zoning issues (this was added after talking with Mr. Ward)

**Committee:**

**Committeeman Seybold** – My email is up and running; if you have any issues with the roads, let me know.

**Deputy Mayor Cavileer** – One complaint on trash and a complaint that the company is leaving the containers too far into roadway. I have talked to the owner about this matter. No complaints on recycling. Planning Board Meeting is tomorrow night. The Senior Citizen Luncheon will be held December 4, 2018 at 11:30 AM at Fred and Ethel's in Smithville. A notice will be emailed/mailed to the residents.

I would suggest a workshop with regards to POD's; signs – solar companies and vacant property.

A workshop meeting will be held October 9, 2018 at 7:00 PM.

**Mayor Lewis** – County Engineer has stated that there will be no closures at this present time for the Wading River Bridge. There will be a lane restriction and will be closed in the future. The work is to be completed by the end of the month.

Mayor Lewis recommended that Leah Henderson be appointed as the Facility Maintenance Person (Housekeeping).

Motion made by Committeeman Seybold, seconded by Deputy Mayor Cavileer to appoint Leah Henderson as the Facility Maintenance Person (Housekeeping).

**Roll Call: Cavileer, Seybold, Lewis**

**Ayes: 3**

**Nays:**

## **PUBLIC COMMENT** (Please state your name & address for the record)

Members of the public are invited to submit comments during the public comment portion of this meeting. The Committee, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Committee will give all comments appropriate consideration and will refer all individual complaints to the Township Administrator or appropriate Township Representative for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

Barbara Cavileer – River Road – I would like to thank David Simpson for cutting the grass for the Landing Zone (Lower Bank) in this heat (4 hours).

Michael Peranteau – Charles Avenue – With regards to the PODS, I think they are safer if kept up and not allow becoming an eyesore.

Horace Somes – Turtle Creek Road – My concerns were sent to the Clerk with regards to the culverts on Turtle Creek Road. I'm concerned with the Wading River Bridge begin closed because of my farm and selling Christmas Trees. I'd like a contact person, so that I may call them with my concerns. This new bridge isn't holding up like our old wooden one did.

Township Clerk Hoffman – The Bridge is to be done by the end of the month.

Horace Somes – I met with Jay (Renwick) with regards to the maps.

Township Clerk Hoffman – I'll forward anything you have to the company who is handling this matter.

Horace Somes – I'll give it to you.

### **ADJOURNMENT**

Motion made by Committeeman Seybold, seconded by Deputy Mayor Cavileer to adjourn the meeting.

**Roll Call: Cavileer, Seybold, Lewis**

**Ayes: 3**

**Nays:**

Kathleen D. Hoffman, RMC  
Township Clerk