# REGULAR MINUTES OF THE TOWNSHIP COMMITTEE

July 3, 2018 \* 7:00 P.M.

Mayor Lewis called the meeting to Order followed by the Pledge Allegiance to the Flag. The Township Clerk read the Sunshine Notice Statement.

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2018. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on July 2, 2018.

**Call of the Roll** Committeeman Cavileer and Mayor Lewis. Deputy Mayor James was absent. **Professionals:** Tom Coleman, Esq.; Engineer Kevin Dixon; CFO Kristen Manning; Township Clerk, Kathleen Hoffman and Deputy Township Clerk Karen Bacon.

## APPROVAL OF MINUTES

**June 12, 2018(Regular)** 

Motion made by Committeeman Cavileer, seconded by Mayor Lewis the above Minutes were approved.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

## **ORDINANCES**

Second Reading Public Hearing

Mayor Lewis asked if there was any comments on the above Ordinance.

There were no comments.

Mayor Lewis closed the public hearing.

2018-02 – Amending Chapter 275-99, Et Seq., Governing Performance Guarantees

Motion made by Committeeman Cavileer, seconded by Mayor Lewis to adopt the above Ordinance.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

## **RESOLUTIONS**

2018-45A - Annual Audit for 2017

Motion made by Committeeman Cavileer, seconded by Mayor Lewis to adopt the above Resolution.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

2018-46 – Chapter 159/Clean Communities Grant

Motion made by Committeeman Cavileer, seconded by Mayor Lewis to adopt the above Resolution.

Roll Call: Cavileer, Lewis Aves: 2 Navs:

2018-47 - Chapter 159/Municipal Alcohol Education/Rehabilitation Fund

Motion made by Committeeman Cavileer, seconded by Mayor Lewis to adopt the above Resolution.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

2018-48 – 2018 Salaries

Motion made by Committeeman Cavileer, seconded by Mayor Lewis to adopt the above Resolution.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

## **CAMPGROUNDS**

MP Campground, Inc. t/a Belhaven Lake RV Resort

Wading Pines Camping Resort

Motion made by Committeeman Cavileer, seconded by Mayor Lewis and carried to approve the above Campgrounds.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

### APPROVAL OF BILLS

Motion made by Committeeman Cavileer, seconded by Mayor Lewis and carried to pay the Bills.

Roll Call: Cavileer, James, Lewis Ayes: 2 Nays:

### REPORTS

**Engineer** – Did a structural inspection on a vacant building. Started the process on the parking lot at the Municipal Building.

**Solicitor** – We received a tax appeal from Wading Pines Camping Resort. We had an appraisal done and they are going to dismiss their appeal.

**CFO** – I have nothing to add.

**Township Clerk** – Day to Day operations of the Clerk Office. Processed two liquor licenses; had the vacant building covered and the County Board of Health will be sending a report. Processed OPRA requests. Engineer Dixon was asked to review the signage of the Wading River Bridge.

Engineer Dixon – I did look at the signage at the bridge. We did note that they are in the proper locations, but certainly additional signage could be used. How do you want me to proceed?

Mayor Lewis – The County would be the proper authority.

**Code Enforcement** – As Submitted

Board of Health & OEM - No Report was filed

#### **Committee:**

**Committeeman Cavileer** – No complaints on trash. I complained about not getting picked up regularly on our days. They have stated that they lost a couple of accounts and that shouldn't be a problem. No complaints on recycling. This week it will be picked up on Friday. Larry Priest worked 64 hours this month – mowing grass, gravel roads, trash on roads and boarded up the Green Bank Inn.

I think we should advertise for the OEM, Board of Health and Janitor. There are several suggestions in Barbara Somes' letter of resignation that should be acted upon. There as also two dump trucks at the Municipal Yard that should be taken care of.

Mayor Lewis – We can put them on GovDeals.

Mayor Lewis – Working on the security issues in the Municipal Building.

PUBLIC COMMENT (Please state your name & address for the record)

Members of the public are invited to submit comments during the public comment portion of this meeting. The Committee, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Committee will give all comments appropriate consideration and will refer all individual complaints to the Township Administrator or appropriate Township Representative for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

Horace Somes, Turtle Creek Road – I'm concerned about some of the lines on the tax maps, there is a right of way in the back of my property for Atlantic Electric. Turtle Creek #12 culvert didn't get replaced and it's dry now, so it should be looked at.

Mike Peranteau, Charles Avenue – What is the story about the bridge?

Mayor Lewis – The stringers are damaged.

Mr. Peranteau – Atlantic County paved on Route 542, we should look into Burlington County paving our streets.

Committeeman Cavileer – I was told the County was working on a priority list for the roads.

## **ADJOURNMENT**

Motion made by Committeeman Cavileer, seconded by Mayor Lewis to adjourn the meeting.

Roll Call: Cavileer, Lewis Ayes: 2 Nays:

Kathleen D. Hoffman, RMC Township Clerk