

**REGULAR MINUTES  
OF THE TOWNSHIP COMMITTEE  
June 12, 2018 \* 7:00 P.M.**

Mayor Lewis called the meeting to Order followed by the Pledge Allegiance to the Flag.  
The Township Clerk read the Sunshine Notice Statement.

**Sunshine Notice:** This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2018. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex. 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on June 8, 2018.

**Call of the Roll** Committeeman Cavileer, Deputy Mayor James and Mayor Lewis.  
**Professionals:** Stephen Raymond, Esq.; Engineer Kevin Dixon; CFO, Kristen Manning;  
Township Clerk, Kathleen Hoffman and Deputy Township Clerk Karen Bacon.

**1. APPROVAL OF MINUTES**

Township Clerk Hoffman – We had a request come in at 11:41 AM today for a copy of the agenda. This was sent around 2 PM.

Also the date on the May 29<sup>th</sup> minutes under Sunshine Notice should be May 28<sup>th</sup>, not May 25<sup>th</sup>, because of the holiday.

And the Executive Session minutes of May 29, 2018 were not completed.

- **May 1, 2018(Regular & Executive Session)**
- **May 29, 2018 (Special Meeting/Executive Session)**

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to table the above Minutes until the next agenda.

**Roll Call: Cavileer, James, Lewis                                  Ayes: 3                  Nays:**

**2. ORDINANCES**

Second Reading

Public Hearing

Township Clerk Hoffman - The Ordinance was sent to the Planning Board and they have reviewed with no additions or corrections; but this ordinance will have to advertised again and be acted upon at the next meeting.



2018-42 – Cancellation of Outside Lien

Committeeman Cavileer – I have to recuse myself from this Resolution.

Mayor Lewis vacated his seat as Mayor.

Motion made by Deputy Mayor James, seconded by Committeeman Lewis.

**Roll Call: James, Lewis** **Ayes: 2** **Nays:**

Mayor Lewis took his chair as Mayor.

2018-43 – Resolution Salaries for Deputy Zoning Officers

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

**Roll Call: Cavileer, James, Lewis** **Ayes: 3** **Nays:**

2018-44 – Resolution Renewal of Plenary Distribution License/Dessicino, Inc.

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

**Roll Call: Cavileer, James, Lewis** **Ayes: 3** **Nays:**

2018-45 – Resolution Renewal of Retail License/Reagan Industries

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James.

**Roll Call: Cavileer, James, Lewis** **Ayes: 3** **Nays:**

**5. APPROVAL OF BILLS**

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

**Roll Call: Cavileer, James, Lewis** **Ayes: 3** **Nays:**

**6. REPORTS**

**Engineer** – Assisted residents on the Flood Plain. Working with the Tax Assessor with regards to consolidation of lots.

**Solicitor** – As per Tom Coleman, he has been working with the Clerk and that the State was contacted with regards to the grass being cut.

**CFO** – I’m glad that the budget has been adopted.

**Township Clerk** – Day to Day operations of the Clerk Office. Dave Bell is coming in to look at the ceiling in the Meeting Room. Thank you, Barry and Barbara Cavileer for cutting the grass. We can’t thank you enough. Our lawnmower is going to be fixed. Thank you Kristen for getting us a clean audit. Verizon ran two new lines for the security system. The concerns about the Green Bank Inn, we will have the Public Works put up plywood on the openings.

Committeeman Cavileer – Should we run this by our Solicitor with regards to the Green Bank Inn?

Township Clerk Hoffman – We have an obligation to protect our residents. We need to do something.

Solicitor Raymond – I concur with Mrs. Hoffman.

Township Clerk Hoffman – With the website, we are limited. The Mayor and Committeeman Cavileer have been in contact with Mr. DelNero and he is willing to help us.

**Code Enforcement** – As Submitted

**Board of Health & OEM - As submitted**

**Committee:**

**Committeeman Cavileer** – One complaint on the trash and that was about not emptying the dumpster properly. No complaints on recycling. Attended the Planning Board meeting. Public Works is working on mowing sides of roads within the Township and fixing the dirt roads. We have had a problem with the lawnmower used at Town Hall and its going to be fixed. I would like to have a Plan “B”, that if this happens again, we can call someone, maybe one of our residents could help us.

Mayor Lewis – We should contact a landscaper.

Committeeman Cavileer – We have a couple in this Township. Would you like me to handle it?

Mayor Lewis – Yes, please.

Committeeman Cavileer – With regards to the website, Nick is willing to work with the Clerk. Ron Hill is willing to work on the issue of Verizon service.

Mayor Lewis - They needed the Comcast map and I’ve given it to them.

Committeeman Cavileer – We need to discuss our projects with the Engineer. We need to get price for the ceiling repair; more parking spots out front.

**Deputy Mayor James** – I’m going to look into a security system.

**Mayor Lewis** – Worked with the Phone Company to get them to prepare the lines.

**7. PUBLIC COMMENT** (Please state your name & address for the record)

Members of the public are invited to submit comments during the public comment portion of this meeting. The Committee, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Committee will give all comments appropriate consideration and will refer all individual complaints to the Township Administrator or appropriate Township Representative for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

Ron Hill – Bulltown Road – Thank you Barry for bringing up the Verizon issue. Some of the residents can’t afford Comcast. I read in the Pine Barrens Tribune about the closing of the Wading River Bridge at the Bass River Township Meeting. The Freeholders didn’t have the information that was needed. They don’t care about us.

Mayor Lewis – They have the information now.

Lisa Downs – Route 542 – The Website, did we purchase a package?

Township Clerk Hoffman – They worked with us and they had the wrong Washington Township. We pay a yearly fee of \$700.

Horace Somes – Turtle Creek Road – Glad you are looking at the projects for the Township. Updates of Roads and Streets, we can't be land locking parcels of property. We need to know where the culverts and bridges are within the Township.

Frank Capella – Route 563 – At the last meeting, I gave Barry information about Lance Run Road.

Committeeman Cavileer – You didn't give me any documents; you said things, but nothing in writing.

Frank Capella – I just want to make sure that my property lines stay intact. I feel that I should be able to talk. I still say that Lance Run Road starts on Route 563, not Route 542. The road on Route 542 is a driveway, not a road. I don't think you are being fair to me.

Committeeman Cavileer – First of all, I don't make the decisions by myself. I have to be honest with you, the guy from the Pinelands Commission means nothing to me when compared to the copy of an official Township map dated 1947; and I can show you a 1947 map that has Lance Run Road where it is now.

Frank Capella – Is it a personal map or a Township Map?

Committeeman Cavileer – I got this map from my brother.

Frank Capella – Pinelands have a different opinion, I don't like, I tell the truth.

Mayor Lewis – You have never brought us anything.

Frank Capella – I'll have to go to Trenton. I'm going to protect my property.

Randy Heffley – Henderson Avenue – Lance Run Road has been there for years. Frank has only been here since 1988. My wife can tell you all about Lance Run Road.

### **DISCUSSION – ENGINEERING PROJECTS**

Mayor Lewis – We need some work in the meeting room possibly a modified drop ceiling. Parking/Landscaping in front of Building and to do something about our property line in the back.

Deputy Mayor James – I have nothing to add.

Committeeman Cavileer – Just what I've said before.

Township Clerk Hoffman – On my list from previous discussions are Veterans Memorial; Signage; Security Alarm and new front doors.

Mayor Lewis – Also we should look into a small air/heat system in the copier room, so we don't have to run the one in the conference room.

Committeeman Cavileer – Microphones.

**8. ADJOURNMENT**

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer.

**Roll Call: Cavileer, James, Lewis**

**Ayes: 3**

**Nays:**

Kathleen D. Hoffman, RMC  
Township Clerk