WASHINGTON TOWNSHIP REGULAR MEETING MINUTES

Electronic Meeting April 7, 2020

Mayor Dan James called the meeting to order, followed by the Pledge of Allegiance to the Flag.

Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 14, 2020. 2) Emailing a copy of the electronic meeting notice and posting a copy of the agenda on the bulletin board and front door at the Municipal Complex on April 2, 2020. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex.

- 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times
- 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on April 6, 2020.

Roll Call: Present: Mayor James, Deputy Mayor Seybold and Committeeman Gadd. Professionals: Thomas Coleman, Esq.; Engineer Kevin Dixon, Absent; Township Clerk Kathleen Hoffman; Deputy Township Clerk Karen Bacon and CFO Kristen Manning.

Approval of Minutes

February 4, 2020 - Regular Meeting

February 26, 2020 - Budget Workshop Meeting

March 3, 2020 - Regular Meeting

March 3, 2020 - Executive Session

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd the above Minutes were approved:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

ORDINANCES

FIRST READING

2020-01 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Ordinance passed first reading:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

2020-02 ORDINANCE AMENDING & SUPPLEMENTING PART II, CHAPTER 450 OF THE CODE OF THE TOWNSHIP OF WASHINGTON - PERSONAL WATERCRAFT

Solicitor Coleman explained the ordinance.

Deputy Mayor Seybold – The Mayor wanted to change some wording.

Solicitor Coleman – I did see your changes and I'd like to keep the language.

Mayor James – I'd like to address the physical location.

Solicitor Coleman – I would recommend that you introduce the ordinance and we can make the minor changes at the next meeting.

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Ordinance passed first reading:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

2020 INTRODUCTION OF BUDGET

Resolution # 2020-23 - Resolution Authorizing 2020 Municipal Budget to be Read by Title Only

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd the above Resolution was adopted:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

Resolution # 2020-24 - Resolution to Introduce 2020 Budget and Set Time and Date of Public Hearing on the 2020 Budget

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Resolution was adopted:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

Resolution # 2020-25 – Resolution to Award Contract for River Road & Henderson Avenue Repaying and Improvements (Lower Bank)

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Resolution was adopted:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

Township Clerk Hoffman – There is a resident on River Road, that his property is split by the road. He would like a letter regarding this matter and that the road is a Township Road.

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold to have the Clerk write a letter regarding this matter.

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

Parade Permits

2020-06 – Jersey Shore Cycle Club/Pinelands Triple Loop for May 9, 2020 has been cancelled until next spring.

2020-07 – Pine Barrens Adventure Ride for April 18 & 19, 2020 has been postponed and they will advise us when it's rescheduled.

Approval of Bills

Committeeman Gadd – What about the Verizon bills?

Township Clerk Hoffman - I have contracted Comcast and I'm working on it.

Committeeman Gadd – Will be get free internet?

Township Clerk Hoffman – Yes, Kristen will you send the bills to me. (Kristen scanned the documents to Clerk)

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the Bills were approved:

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

Reports

Engineer - Not Present

Solicitor - Nothing to add

CFO – Nothing to add

Township Clerk – Day to Day operations of the Clerk's office. Parade Permit # 2020-03 – Pine Barons Enduro Riders/Clock Run for April 5, 2020 has been postponed and will be rescheduled. The Governor has added an additional 30 days of social distancing.

Code Enforcement Officer – Handled the letter from the Mayor to the Campgrounds and will check on them tomorrow.

OEM – I've been up to the County for supplies and have been on a number of conference calls.

Township Clerk Hoffman – Do they have Tyvek suits?

David Simpson – We have 5 suits of a different material and have ordered some for the ambulance.

Committeeman Gadd – I've had one complaint about trash – ruts in driveway and I'll deal with that tomorrow. What is happening to the no passing zone on Route 542 near the Lower Bank Tavern?

Township Clerk Hoffman – Did we do a resolution?

Committeeman Gadd - No resolution, just to contact the County.

Deputy Mayor Seybold – Route 542 has been paved and it won't be long before they start stripping.

Township Clerk Hoffman – I just tested them and I'll let you know.

Committeeman Gadd – What about the website issues?

Township Clerk Hoffman – I'll look into what you sent me.

Deputy Mayor Seybold – Public Works put gravel on 3 roads in Jenkins – Washington Maxwell Road, Pine Street and Patten Lane.; Gravel on Lance Run Road, Smith Lane and Bells Lane. High Wind vents picking up limbs and tree across Turtle Creek Road. Repaired Stihl Chain Saw and Pick up road side trash. Route 542 will be completed by the end of this week. The paving of River Road (County portion) in Lower Bank should be started within the next 2-3 weeks.

I'd like to suggest that we hire Robert Mattern to mow the grass at the Municipal Building. His price is \$150.00 per cutting.

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd to hire Robert Mattern to mow the Township grass.

Roll Call: Gadd. Seybold, James

Ayes: 3

Nays: 0

Township Clerk Hoffman – This meeting tonight under Go to Meeting was free; the next one is about \$20.00 for each meeting.

Committeeman Gadd - I've used Zoom.

Township Clerk Hoffman -0 I'll have to look into this and also for the Planning Board Meeting.

Mayor James – We have closed the campgrounds and have notified the State Police of this matter.

Public Comments

Bill Ward – River Road – Thanked the Committee and Kathy for the letter to help him sell his property. I'd like to thank everyone for all their support while I was working at the Township.

Doug Melegari – Pine Barrens Tribune – What is the amount of the budget?

CFO Manning – There is no municipal purpose tax.

Kevin Frenia – Auditor – We only have the school tax.

CFO Manning - The total is \$1,457,955.27

Doug Melegari – Because of the problem with counting people during Super Storm Sandy; how are they being counted?

OEM Simpson – I'll bring that up on my conference call tomorrow and make sure.

Doug Melegari – With the website down, how are you getting information out to the residents about the virus?

Deputy Township Clerk Bacon – We have a mass email to all the residents that have signed up.

Doug Melegari - How much for the paving of River Road & Henderson Avenue?

Township Clerk Hoffman - \$151,900, which is a DOT grant.

Doug Melegari - How many outside people are coming into the Township?

Township Clerk Hoffman – We have no figures on this, but there is no campground open.

Doug Melegari – This was a very impressive session for the first meeting being electronically.

Township Clerk Hoffman – With a concern about the School Levy; I think you, Kevin, the Business Administrator and Kristen should get together on this issue.

Kevin Frenia – I agree and I'll get this together.

CFO Manning – I agree.

<u>Adjournment</u>

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd to adjourn at 8:30

pm.

Roll Call: Gadd. Seybold, James Ayes: 3 Nays: 0

Respectfully submitted, Kathleen D. Hoffman