

**WASHINGTON TOWNSHIP
BURLINGTON COUNTY**

**TOWNSHIP COMMITTEE MINUTES
Tuesday, February 06, 2018
Town Hall - 7:00 PM**

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2018. 2) Posting a copy of the agenda on the bulletin board at the Municipal Complex. 3) Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex. 4) Forwarding a copy of the agenda to the Atlantic City Press and the Burlington County Times 5) Forwarding a copy of the agenda to each person who requested copies of the regular meeting schedule. All the above posting, filing & mailing have taken place on February 2, 2018

Roll Call:

Present: Mayor Lewis, Deputy Mayor James and Committeeman Cavileer.

Professionals: Thomas Coleman, Esq.; Engineer Kevin Dixon and Deputy Township Clerk Karen A. Bacon.

APPROVAL OF MINUTES

December 5, 2017 – Regular & Executive

December 28, 2017 – Close Out & Executive

January 2, 2018 – Reorganization & Regular

Motion made by Committeeman Cavileer, seconded by Committeeman James the above Minutes were approved:

Roll Call Vote: Cavileer, James, Lewis

Aye: 3

Nays: 0

PRESENTATION – JUNK YARD

Mayor Lewis – This will be held until they get here.

PROCLAMATION

Proclamation – NJ Park Police – Park Police Toy Drive

Mayor Lewis read and presented the above Proclamation to Sgt. Amanda Smith of the NJ Park Police.

Proclamation – Wildfire Community Preparedness Day 2018

Mayor Lewis read the above Proclamation.

Proclamation – F.O.P Awareness

Mayor Lewis read the above Proclamation.

RESOLUTIONS

Resolution # 2018-12 – Authorizing Appointment Municipal Prosecutor & Public Defender for 2018

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer the above Resolution was approved.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

Resolution # 2018-19 – Authorizing Burlington County to Perform Aerial Mosquito Control

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James the above Resolution was approved.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

Resolution # 2018-20 - Acceptance of the New Jersey Shade Tree & Community Forestry Assistance Act Annual Accomplishment Report – 2017

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James the above Resolution was approved.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

Resolution # 2018-21 Sale of Salt Spreader to Bass River Township

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer the above Resolution was approved.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

Resolution # 2018-22 – Resolution Authorizing Execution of Shared Service Agreement with Bass River Township for Tax Assessor Assistant Services

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James the above Resolution was approved.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

PARADE PERMITS

Meteor Motorcycle Club, Inc. – March 25, 2018 # 2018-02 – **All paper work is in order and in compliance.**

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to approve Parade Permit. .

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

South Jersey Enduro Riders, Inc./Curly Fern Enduro – March 18, 2018 # 2018-03 – **All paper work is in order and in compliance.**

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to approve Parade Permit. .

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

American Cancer Society – June 10, 2018 # 2018-04 – **All paper work is in order and in compliance.**

Motion made by Deputy Mayor James, seconded by Committeeman Cavileer to TABLE the Parade Permit until the March meeting.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

TRAILER/MOBILE HOME UNIT RENEWALS

William Reagan, 1509 Route 542
Howard & Diane Chew, 3088 Route 563

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James the above Trailer/Mobile Home Renewals were approved.

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

APPROVAL OF BILLS

Deputy Mayor James – I'd like to review the bills from Guzzi Engineering.

On motion of Deputy Mayor James, seconded by Committeeman Cavileer and carried to pay the bills, except Guzzi Engineering:

Roll Call: Cavileer, James, Lewis **Ayes: 3** **Nays: 0**

REPORTS

- a) **Engineer** – Mayor Lewis introduced our new Engineer, Kevin Dixon.
- b) **Solicitor** – At the last meeting there was a discussion with Mr. Somes with regards to getting a copy of the Pinelands correspondence. I have received a lot of emails from Mr. Somes and they do need a response. I'd like to have someone from Committee to sit with me and Mr. Somes.

Committeeman Cavileer – The Mayor normally handles personnel matters.

- c) **CFO - Absent**
- d) **Township Clerk** – Routine day to day operations of the Township Clerk's Office and submitted monthly reports required. I'll be giving the Committee a sample ordinance with regards to vacant property and requiring the owners (Banks) to register and maybe having a fee. Through the Code Enforcement Office and Zoning Officer they have asked about the Pods and storage containers. They are not permitted now; but I would need direction from the Committee as to what they would like to do.

Deputy Mayor James – Can we add this to the Budget Meeting?

Township Clerk Hoffman – No, we don't have the time to advertise.

Committeeman Cavileer – I don't mind a workshop. What about March 13th?

Committee agreed to a Workshop on March 13, 2018 at 7:00 PM.

Township Clerk Hoffman – Just a few housekeeping rules: Quiet all Cell Phones; come forward to address the committee; and the Clerk's Office will need keys and passcodes to each office so that we can get into the office and get requested information with regards to OPRA. Many employees are having trouble getting in to the building as well as their offices.

Mayor Lewis – I'm getting a cleaning tool.

- e) **Code Enforcement** – Trailers have been inspected. I'm waiting on the Campgrounds until April. I've also inspected the Junkyard and find that in order.
- f) **OEM-BOH** – As submitted by Barbara Some
- g) **Township Committee** –
Committeeman Cavileer – I've have one complaint for both trash and recycling. The meeting of the Planning Board was cancelled. I received questions with regards to the snow plowing. Our Public Works Department worked very hard to get our roads clear. Pot holes have been forwarded to the Clerk's Office. With regards to the key for the building, I've have issues also. A little over a year ago, we had a request for a street vacation of South Bend Road. Mr. Gadd provided a survey to our past engineer (Kluk); we need to act on this.

Township Clerk Hoffman – The survey wasn't given to the Township Clerk's Office.

Mr. Gadd – I'll get you another copy.

Deputy Mayor James - I've worked on the Proclamation and working on getting a cage for the oil tank at the Senior Building.

Mayor Lewis – I attended the last meeting of the School Board and they gave us a painting of the "Old Green Bank School", which we did hang in the hallway.

Spent most of the morning the other day showing the new Engineer around the Township.

Met with the new Governor today; it was a very productive meeting.

PRESENTATION – JUNK YARD

Mr. Joseph Kennedy gave presentation to the Mayor and Committee with regard to the junk yard.

PUBLIC COMMENT (Please state your name & address for the record)

Mayor Lewis opened the meeting for Public Comments.

Mike Peranteau – Charles Avenue- There is problem with the 2 mile stretch and pot holes all over.

Mayor Lewis – We can contact Atlantic County and let them know.

Deputy Mayor James – I'll get you the pot hole number.

Terry Schmidt – River Road – What is going on with the drainage project on River Road.

Township Clerk Hoffman – I’ve sent an email and they are willing to meeting the property owners.

Antonio Pacheco – River Road – I’d like a copy of the Zoning Map, who do I see?

Township Clerk Hoffman – I’ll help you.

Patty Groff – Route 542 – The junkyard has been inspected.

Township Clerk Hoffman – The approval will be on the March agenda.

Ed Sherwood – Turtle Creek Road – I need to get a permit to finish the house. What do I need to do to finish it? I have Tom Darcy helping me.

Solicitor Coleman – You will have to apply and talk to the Zoning Officer.

Ed Sherwood – There is selective ruling by the Zoning Officer.

Solicitor Coleman – Please reserve judgement, we need the application first.

ADJOURNMENT:

Motion made by Committeeman Cavileer, seconded by Deputy Mayor James to adjourn at 8:30 PM.

Roll Call: Cavileer, James, Lewis

Ayes: 3

Nays: 0

Respectfully submitted,
Kathleen D. Hoffman, Township Clerk