

**REGULAR MEETING AGENDA  
OF THE TOWNSHIP COMMITTEE  
September 3, 2024 \* 7:00 P.M.**

Meeting was called to Order followed by the Pledge Allegiance to the Flag.  
The Township Clerk read the Sunshine Notice Statement.

**Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 4, 2024. All the above posting, filing & mailing have taken place on August 29, 2024.**

**Call of the Roll:** Committeeman Lewis, Deputy Mayor James and Mayor Gadd.

**APPROVAL OF MINUTES**

August 6, 2024 – Regular Minutes

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis, James, Gadd**

**Ayes:**

**Nays:**

**RESOLUTIONS**

Resolution # 2024-59 – Refund of Flood Plain Escrows

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis, James, Gadd**

**Ayes:**

**Nays:**

Resolution # 2024-60 – Award Contract – Irrigation Well at Municipal Yard

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis, James, Gadd**

**Ayes:**

**Nays:**

Resolution # 2024-61 – Award Contract - Website

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis, James, Gadd**

**Ayes:**

**Nays:**

Resolution # 2024-62 – Amend Resolution 2024-58 Extending the Grace Period for 3<sup>rd</sup> Quarter Taxes

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis, James, Gadd**

**Ayes:**

**Nays:**

**APPROVAL OF BILLS**

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis James, Gadd**

**Ayes:**

**Nays:**

**REPORTS**

**Engineer**

**Solicitor**

**CFO**

**Township Clerk** –Day to Day Operations; Interviewed two companies for the new website; got a quote from a company for a new postage machine; got a quote for the Fireproofing/Cleaning of Stage Curtain; Burlington County Tec Help will not be here on 9/19/2024; Flu Clinic will be held on 9/19/2024 from 1-3 pm; Bookmobile will be here on September 10, 24 from 12-12:30; helped various residents with their questions.

**Code Enforcement**

**OEM**

**Committee:**

**Committeeman Lewis** – Public Works Report

**Deputy Mayor James**

**Mayor Gadd**

**PUBLIC COMMENT** (Please state your name & address for the record)

Members of the public are invited to submit comments during the public comment portion of this meeting. The Committee, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Committee will give all comments appropriate consideration and will refer all individual complaints to the Township Administrator or appropriate Township Representative for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

**ADJOURNMENT**

Motion made by \_\_\_\_, seconded by \_\_\_\_.

**Roll Call: Lewis, James, Gadd**

**Ayes:**

**Nays:**

Township of Washington's Website: [www.wtbcnj.org](http://www.wtbcnj.org)